



# Nigerian Seminars and Trainings.com

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## 1st Quarter 2012 Conferences, Seminars and Training Guide

*(Please click on your preferred course/conference for more information)*

### Admin/Secretarial

January 15 - 19, 2012	The Senior Secretary Development Programme	GLOMACS Training & Consultancy
January 18 - 20, 2012	Administrative Functions And Office Management Course	Institute Of Business Development (IBD)
January 23 - 27, 2012	Phenomenal Secretaries And Personal Assistants	Nigerian Institute Of Professional Secretaries
January 23 - 27, 2012	Management Development Program For Typists, Computer Operators, Clerical/Admin. Officers And Receptionists	Nigerian Institute Of Professional Secretaries
January 24, 2012	Administrative Functions & Office Management Course	Tom Associates Training
February 06, 2012	Advanced Skills Course For Secretaries	Business Education Examinations Council (BEEC)
February 06 - 10, 2012	Professional Skills For Personal Assistants And Senior Secretaries	Business Education Examinations Council (BEEC)
February 06 - 10, 2012	Management Skills For Secretaries	Business Education Examinations Council (BEEC)
February 07 - 10, 2012	Management Development For Personal Assistants And Senior Secretaries	Tom Associates Training
February 12 - 16, 2012	Advanced Office Management & Effective Administration Skills	GLOMACS Training & Consultancy
February 13 - 17, 2012	The Senior Secretary And Personal Assistants Development Programme.	Nigerian Institute Of Professional Secretaries
February 13 - 17, 2012	Corporate Image Makers Programme For Front-Desk Officers, Receptionists And Security Officers	Nigerian Institute Of Professional Secretaries
February 13 - 17, 2012	Basic Management Course For Secretaries And Personal Assistants	Nigerian Institute Of Management (Chartered)
February 20 - 24, 2012	The Roles Of Secretaries And Personal Assistants In Effective Office Management.	Nigerian Institute Of Professional Secretaries
February 27 - March 02, 2012	Executive Secretaries Course	Business Education Examinations Council (BEEC)

February 27 - March 02, 2012	Executive Secretaries (Developing Management Skills For Secretaries)	Business Education Examinations Council (BEEC)
February 27 - March 02, 2012	Advanced Skills Course For Secretaries	Business Education Examinations Council (BEEC)
February 27 - March 02, 2012	Advanced Management Course For Administrative Officers	Nigerian Institute Of Management (Chartered)
February 27 - March 02, 2012	Advanced Management Course For Administrative Officers	Nigerian Institute Of Management (Chartered)
March 05, 2012	Electronic Mail Handling And Records Keeping, For Secretaries And Personal Administrative Assistants. And Mail Room Advanced Secretaries Workshop,	Nigerian Institute Of Professional Secretaries
March 05 - 09, 2012	Communication Networking And Information Management	African Business School
March 05 - 09, 2012	Management Development Programme For Typists, Computer Operators, Clerical And Administrative Officers And	Nigerian Institute Of Professional Secretaries
March 05 - 09, 2012	Operations Management Course For Administrative Officers	Nigerian Institute Of Management (Chartered)
March 05 - 09, 2012	Operations Management Course For Administrative Officers	Nigerian Institute Of Management (Chartered)
March 12 - 16, 2012	Electronic Mail Handling And Records Keeping, For Secretaries And Personal Administrative Assistants. And Mail Room	Nigerian Institute Of Professional Secretaries
March 12 - 16, 2012	Management Development Programme For Typists, Computer Operators, Clerical And Administrative Officers And	Nigerian Institute Of Professional Secretaries
March 19 - 23, 2012	Electronic Mail Handling And Records Keeping, For Secretaries And Personal Administrative Assistants. And Mail	Nigerian Institute Of Professional Secretaries
March 19 - 23, 2012	Management Development Programme For Typists, Computer Operators, Clerical And Administrative Officers And	Nigerian Institute Of Professional Secretaries
March 26 - 30, 2012	The Principles Of Management And Office Administration For Secretaries, Personal And Executive Assistants	Nigerian Institute Of Professional Secretaries
March 26 - 30, 2012	Managing The Boss, Office Schedules And Registry	Nigerian Institute Of Professional Secretaries
March 26 - 30, 2012	Essential Self Management For Receptionists And Front Office Personnel	Nigerian Institute Of Management (Chartered)
April 01 - 12, 2012	Management Skills For Personal Advisers And Special Assistants	Global Analytics Consulting
April 01 - 12, 2012	Office Administration And Time Management For Secretarial Staff	Global Analytics Consulting
April 02 - 13, 2012	Office Administration And Time Management For Secretarial Staff	Global Analytics Consulting
April 02 - 06, 2012	Professional Skills Course For Senior Secretaries	Business Education Examinations Council (BEEC)
April 02 - 06, 2012	Advanced Skills Course For Secretaries	Business Education Examinations Council (BEEC)

April 03 - 07, 2012	The Principles Of Management And Office Administration For Secretaries, Personal And Executive Assistants	Nigerian Institute Of Professional Secretaries
April 03 - 07, 2012	Managing The Boss, Office Schedules And Registry	Nigerian Institute Of Professional Secretaries
April 10 - 14, 2012	The Principles Of Management And Office Administration For Secretaries, Personal And Executive Assistants	Nigerian Institute Of Professional Secretaries
April 10 - 14, 2012	Managing The Boss, Office Schedules And Registry	Nigerian Institute Of Professional Secretaries
April 15 - 19, 2012	The Senior Secretary Development Programme	GLOMACS Training & Consultancy
April 16 - 20, 2012	Personal Assistants, Secretaries & Typists Improvement Workshop	African Business School
April 17 - 21, 2012	The Law And Procedures Of Meetings, Verbatim Minutes Taking, Motions And Resolutions For Secretaries, Personal	Nigerian Institute Of Professional Secretaries
April 24 - 28, 2012	The Law And Procedures Of Meetings, Verbatim Minutes Taking, Motions And Resolutions For Secretaries, Personal	Nigerian Institute Of Professional Secretaries
April 24 - 28, 2012	Management Development Programme For Typists, Computer Operators, Clerical And Administrative Officers And	Nigerian Institute Of Professional Secretaries
April 30 - May 04, 2012	Professional Skills Course For Senior Secretaries	Business Education Examinations Council (BEEC)
April 30 - May 04, 2012	Executive Secretaries Course (Developing Management Skills For Secretaries)	Business Education Examinations Council (BEEC)
April 30 - May 04, 2012	Advanced Management Course For Administrative Officers	Nigerian Institute Of Management (Chartered)

## **Agriculture & Rural Development**

March 08 - 10, 2012	Agribusiness Masterclass	Jeff & O'Brien Training International

## **Aviation And Maritime**

January 16 - 25, 2012	Basic Air Fares And Ticketing Programme	Landover Aviation Business School
January 16 - February 16, 2012	Basic Airfares & Ticketing Course	Dhaewood Aviation Business & Dhaewood International Business School
February 06 - 08, 2012	Customer Service Course	Landover Aviation Business School
February 06 - March 09, 2012	Cabin Crew AB-INITIO Course	Landover Aviation Business School

February 13 - 17, 2012	Radio Telephony Course	Landover Aviation Business School
February 20 - 29, 2012	Basic Air Fares And Ticketing Programme	Landover Aviation Business School
March 05 - 16, 2012	Best Practices In Aviation Facilitation For Emerging Economies	Global Analytics Consulting
March 12 - 16, 2012	Dangerous Good Regulations Course	Landover Aviation Business School
March 19 - 21, 2012	Basic Helicopter Landing Officers' Course	Landover Aviation Business School
March 19 - 28, 2012	Basic Air Fares And Ticketing Programme	Landover Aviation Business School
March 26 - 30, 2012	Basic Flight Operations Officers Course	Landover Aviation Business School
April 02 - May 23, 2012	IATA / UFTAA Classes ( Regular Set )	Landover Aviation Business School
April 02 - May 04, 2012	Cabin Crew AB-INITIO Course	Landover Aviation Business School
April 06 - August 04, 2012	IATA / UFTAA ( Executive) Classes	Landover Aviation Business School
April 09 - 20, 2012	Strategic Cost And Quality Management For Air And Seaports	Global Analytics Consulting
April 16 - 25, 2012	Basic Air Fares And Ticketing Programme	Landover Aviation Business School
April 16 - 18, 2012	Customer Service Course	Landover Aviation Business School
April 23 - 27, 2012	Passenger Handling Course	Landover Aviation Business School

## Banking Management

April 02 - 04, 2012	Security Documentation	Euromoney Training
April 16 - May 18, 2012	Fundamentals Of Banking	United Nations Institute For Training And Research (UNITAR)
April 23 - 26, 2012	Retail Banking	Euromoney Training
February 06 - March 09, 2012	Principles Of Central Bank Reserve Management	United Nations Institute For Training And Research (UNITAR)

February 06 - March 09, 2012	Fundamentals Of Money Creation	United Nations Institute For Training And Research (UNITAR)
February 13 - March 23, 2012	Understanding International Contracts And Loan Agreements	United Nations Institute For Training And Research (UNITAR)
February 27 - 29, 2012	Basel Iii And New Bank Capital Rules	Euromoney Training Asia
January 29 - February 01, 2012	SME Banking Masterclass	Euromoney Training Emea Africa
January 30 - February 02, 2012	SME Banking Masterclass	Euromoney Training Emea Africa
March 05 - 07, 2012	Corporate Banking, Transaction Structuring & Relationship Mgt	Jeff & O'Brien Training International
March 05 - 08, 2012	Retail Banking 2.0 - Strategies, Opportunities & Risks	Jeff & O'Brien Training International
March 19 - 22, 2012	Best Banking Management Of Banks	Euromoney Training Emea Africa
March 19 - 22, 2012	Best Practice Management Of Banks	Euromoney Training Emea Africa
March 19 - April 20, 2012	Fundamentals Of Central Banking And Monetary Policy	United Nations Institute For Training And Research (UNITAR)

### Conferences/ Agm/ Seminars/ Workshops

February 01 - 02, 2012	Call For Papers - Conference On The Restructuring Of The Global Economy (ROGE)	Academy Of Business And Retail Management
February 05 - 16, 2012	Corporate Social Responsibility, Stakeholders Seminar	Global Analytics Consulting
March 11 - 22, 2012	Industrial Relations Management Seminar	Global Analytics Consulting
April 11 - 12, 2012	Seminar For NGOs	Lagos Business School

### Economic Management

February 07, 2012	Economic And Business Outlook	Lagos Business School
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February 13 - 24, 2012	Bond And Other Fixed Income Instruments	Global Analytics Consulting
March 12 - 23, 2012	Effective Budgeting And Budgetary Control	Global Analytics Consulting
April 16 - 20, 2012	Workshop On Strategies For Revenue Generation (EFMP 605)	The Administrative Staff College Of Nigeria (ASCON)
April 23 - 27, 2012	Workshop On Plan And Budget Management At State Level (ACBF Assisted Programme) (EMP 6)	Centre For Management Development

## Education

January 23 - February 03, 2012	Management Of Higher Education Institutions	The London Academy Business School

## E-Learning

January 16 - February 17, 2012	LALIVE/UNITAR: Introduction To Investment Arbitration	United Nations Institute For Training And Research (UNITAR)
February 06 - March 02, 2012	Fundamentals Of Risk Management	United Nations Institute For Training And Research (UNITAR)
February 06 - March 09, 2012	Principles Of Central Bank Reserve Management	United Nations Institute For Training And Research (UNITAR)
February 06 - March 09, 2012	Fundamentals Of Money Creation	United Nations Institute For Training And Research (UNITAR)
February 13 - March 09, 2012	International Negotiations: Practical Skills And Techniques	United Nations Institute For Training And Research (UNITAR)
February 13 - March 23, 2012	Understanding International Contracts And Loan Agreements	United Nations Institute For Training And Research (UNITAR)
February 17 - March 30, 2012	Introduction To Public Procurement	United Nations Institute For Training And Research (UNITAR)
February 20 - March 16, 2012	Fundamentals Of Corporate Governance	United Nations Institute For Training And Research (UNITAR)
February 20 - March 23, 2012	Managing Public Finance: Internal And External Controls	United Nations Institute For Training And Research (UNITAR)



March 05 - March 30, 2012	Negotiating For Conflict And Dispute Resolution	United Nations Institute For Training And Research (UNITAR)
March 19 - April 20, 2012	Fundamentals Of Central Banking And Monetary Policy	United Nations Institute For Training And Research (UNITAR)
March 28, 2012	Introduction To Security Sector Reform- Foundation Course [Ptp.2011.06.E]	United Nations Institute For Training And Research (UNITAR)
April 16 - May 18, 2012	Fundamentals Of Banking	United Nations Institute For Training And Research (UNITAR)
April 23 - May 25, 2012	Governance Of Extractive Industries	United Nations Institute For Training And Research (UNITAR)

## Engineering

January 15 - 19, 2012	Maintenance & Reliability Best Practices: Lowering Life Cycle Cost Of Equipment	GLOMACS Training & Consultancy
January 15 - 26, 2012	Maintenance Strategy Development And Cost Effective Implementation	GLOMACS Training & Consultancy
January 22 - 26, 2012	Maintenance Contracting & Outsourcing	GLOMACS Training & Consultancy
February 20 - 24, 2012	Engineers As Managers	Nigerian Institute Of Management (Chartered)
February 27 - March 02, 2012	Optimizing Equipment Maintenance & Replacement Decisions	GLOMACS Training & Consultancy
March 04 - 08, 2012	Troubleshooting Process Operation	GLOMACS Training & Consultancy
March 05 - 09, 2012	Materials Of Construction For Process Equipment & Piping System	GLOMACS Training & Consultancy
March 18 - 22, 2012	Plc, Telemetry & Scada Technologies	GLOMACS Training & Consultancy
March 18 - 22, 2012	Modern Maintenance Technologies: Challenging Traditional Approaches In Maintenance	GLOMACS Training & Consultancy
April 15 - 19, 2012	Maintenance & Reliability Best Practices: Lowering Life Cycle Cost Of Equipment	GLOMACS Training & Consultancy
April 15 - 19, 2012	Maintenance Strategy Development And Cost Effective Implementation	GLOMACS Training & Consultancy
April 22 - 26, 2012	Electrical Equipment & Control Systems: Commissioning, Testing & Start-Up Of Electrical Svstems	GLOMACS Training & Consultancy


## Entrepreneurship And Business Development

January 05 - June 29, 2012	Entrepreneurship Management Certificate (EMC) Course	Wusasa Business School (WBS)
January 15 - 26, 2012	Business Development & Relationship Management Skills	Global Analytics Consulting
January 16 - 20, 2012	Business Analysis	GLOMACS Training & Consultancy
January 25 - 27, 2012	Business Development Basic Course	Institute Of Business Development (IBD)
February 05 - 09, 2012	Managing Efficient Shutdowns & Turnarounds	GLOMACS Training & Consultancy
February 08 - 10, 2012	Introduction To Business Analysis: Defining Successful Projects	Institute Of Business Development (IBD)
February 14 - February 16, 2012	Business Plan And Proposal Development	Institute Of Business Development (IBD)
February 20 - 24, 2012	Business Process Excellence In Financial Services	Institute Of Business Development (IBD)
March 06 - 09, 2012	Business Intelligence Workshop	Institute Of Business Development (IBD)
March 26 - 30, 2012	Business Process Reengineering For Competitive Advantage	Institute Of Business Development (IBD)
April 16 - 20, 2012	Workshop On Effective Management Of Small Business (BEMP 616) - 1st Run	The Administrative Staff College Of Nigeria (ASCON)
April 16 - 27, 2012	Business Development & Relationship Management Skills	Global Analytics Consulting
April 18 - 20, 2012	Developing Business Acumen & Financial Intelligence Workshop For Managers And Senior Executives - Understanding The Entrepreneurship Development	Workforce Management Centre
April 23 - May 04, 2012	Programme (EDP) For Retiring Officers (BEMP 605) - 1st Run	The Administrative Staff College Of Nigeria (ASCON)
April 25 - 27, 2012	Capability Maturity Model And Business Development	Institute Of Business Development (IBD)

## Executive Education



January 09 - 20, 2012	Enhanced Performance And Strategic Management	GTC Training International
February 06 - 17, 2012	Advanced Managerial And Leadership Skills For Executives	Global Analytics Consulting
February 28 - June 29, 2012	Senior Managers Programme	Lagos Business School
March 07 - July 11, 2012	Advanced Management Programme	Lagos Business School
April 07 - November 30, 2012	Special Executive Programme On Communication And Interpersonal Relations Skills (SP 7)	Centre For Management Development
April 12 - August 16, 2012	Owner Managers Programme	Lagos Business School
April 16 - 28, 2012	Strategic Executive Leadership Development Training	African Business School
April 17 - September 05, 2012	Special Executive Programme On Communication And Interpersonal Relations Skills (Sp 7)	Centre For Management Development

## Finance And Accounting

January 08 - 19, 2012	Advanced Accounting & Financial Reporting Standards	Global Analytics Consulting
January 08 - 19, 2012	Auditing, Forensic Accounting And Fraud Detection	Global Analytics Consulting
January 08 - 19, 2012	Financial Analysis, Treasury Management And Accounting Standards	Global Analytics Consulting
January 08 - 19, 2012	Financial Instrument Accounting Analysis And Risk Management	Global Analytics Consulting
January 08 - 19, 2012	Mortgage Banking Innovations For Emerging Economies	Global Analytics Consulting
January 09 - 13, 2012	Real Estate Finance And Investment School	Euromoney Training Emea Africa
January 09 - 13, 2012	Real Estate Finance And Investment School	Euromoney Training Emea Africa
January 09 - 20, 2012	Financial Modeling And Forecasting Techniques Using Excel	Global Analytics Consulting
January 15 - 19, 2012	The Essentials Of Budgeting & Business Finance	GLOMACS Training & Consultancy
January 16 - 20, 2012	Understanding Finance To Influence Strategic Decisions	GLOMACS Training & Consultancy

January 16 - 20, 2012	Corporate & Financial Restructuring	GLOMACS Training & Consultancy
January 16 - 20, 2012	Financial Analysis Forecasting	Euromoney Training Emea Africa
January 16 - 20, 2012	Financial Analysis Forecasting	Euromoney Training Emea Africa
January 16 - 20, 2012	Financial Analysis Forecasting	Euromoney Training Emea Africa
January 16 - 27, 2012	Project And Infrastructure Finance Credit Analysis	GTC Training International
January 16 - 27, 2012	Implementation Of International Financial Reporting Standard	Global Analytics Consulting
January 16 - 27, 2012	The Oxford Advanced Finance Leaders Programme	GLOMACS Training & Consultancy
January 16 - 27, 2012	The Oxford Advanced Finance Programme	GLOMACS Training & Consultancy
January 16 - February 17, 2012	LALIVE/UNITAR: Introduction To Investment Arbitration	United Nations Institute For Training And Research (UNITAR)
January 17 - 20, 2012	Back And Middle Office Management	Euromoney Training Asia
January 23 - 25, 2012	Mergers And Acquisitions	Euromoney Training
January 23 - 26, 2012	Corporate Credit Masterclass	Euromoney Training Emea Africa
January 23 - 26, 2012	Financial Modelling BOOTCAMP	Jeff & O'Brien Training International
January 23 - 27, 2012	Advanced Project Finance	Euromoney Training Emea Africa
January 23 - 27, 2012	Financial Analysis, Planning & Control	GLOMACS Training & Consultancy
January 23 - 27, 2012	Advanced Project Finance	Euromoney Training Emea Africa
January 23 - 29, 2012	IFRS Academy	Deeno Consulting
January 23 - February 03, 2012	Improving Management Performance Through Budgeting And Cost Control	GTC Training International
January 24 - 27, 2012	Back Office Management	Euromoney Training
January 24 - 27, 2012	International Financial Reporting Standards	Euromoney Training Emea Africa
January 24 - 27, 2012	Back Office Management	Euromoney Training

January 25 - 27, 2012	Account Under IFRS	Jeff & O'Brien Training International
January 30 - February 01, 2012	Loan Structuring, Portfolio Management & Debt Recovery Strategies	Jeff & O'Brien Training International
January 30 - February 01, 2012	International Trade & Export Finance- Procedures And Practice	Jeff & O'Brien Training International
January 30 - February 01, 2012	Budgeting, Cost Management & Strategic Corporate Planning	Jeff & O'Brien Training International
January 30 - February 02, 2012	Corporate Valuation - Techniques & Application	Euromoney Training Emea Africa
January 30 - February 02, 2012	Corporate Valuation Techniques And Application	Euromoney Training Emea Africa
February 01 - 03, 2012	Renewable Energy Project Finance	Euromoney Training Emea Africa
February 01 - 03, 2012	Renewable Energy Project Management	Euromoney Training Emea Africa
February 01 - 03, 2012	Equity Structured Products	Euromoney Training
February 05 - 09, 2012	Financial Management For Non-Financial Professionals	GLOMACS Training & Consultancy
February 06 - 08, 2012	Treasury Market Products	Euromoney Training Emea Africa
February 06 - 09, 2012	Energy Project Finance: Oil, Gas And Power	Euromoney Training Emea Africa
February 06 - 09, 2012	Energy Project Finance: Oil, Gas And Power	Euromoney Training Emea Africa
February 06 - 09, 2012	Bond School	Euromoney Training
February 06 - 10, 2012	Accounts Officer's Course	Business Education Examinations Council (BEEC)
February 06 - 10, 2012	Strategic Cost Management And Business Planning	Nigerian Institute Of Management (Chartered)
February 07 - 10, 2012	Finance For Non-Finance Managers	Tom Associates Training
February 08 - 10, 2012	Financial Modeling In Excel	Euromoney Training
February 08 - 10, 2012	Financial Modeling In Excel	Euromoney Training
February 08 - 10, 2012	Financial Modeling In Excel	Euromoney Training
February 11 - 17, 2012	IFRS Academy	Deeno Consulting

February 12 - 16, 2012	Advanced Cash Flow & Working Capital Management	GLOMACS Training & Consultancy
February 12 - 23, 2012	Mortgage Banking Practices In Challenging Global Climate	Global Analytics Consulting
February 12 - 23, 2012	Effective Anti-Money Laundering Strategies	Global Analytics Consulting
February 12 - 23, 2012	Collective Investment Schemes - Opportunities And Challenges	Global Analytics Consulting
February 12 - 23, 2012	Project Financing Strategies - Opportunities And Challenges	Global Analytics Consulting
February 13 - 15, 2012	Telecom Project Finance And Valuations	Euromoney Training Emea Africa
February 13 - 16, 2012	Advanced Financial Analysis And Modelling In Excel	Euromoney Training Asia
February 13 - 17, 2012	Investment Management	GLOMACS Training & Consultancy
February 13 - 17, 2012	Options Trading Workshop	Euromoney Training Asia
February 13 - 24, 2012	Financial Statement Adjustments And Ratios	GTC Training International
February 19 - 23, 2012	Financial Analysis, Modelling & Forecasting	GLOMACS Training & Consultancy
February 20 - 24, 2012	Improving Accounting Competence For Officers And Supervisors In Accounts Departments	Nigerian Institute Of Management (Chartered)
February 20 - 24, 2012	Computer Applications And E-Payment Solutions Course For Finance And Accounting Officers	Nigerian Institute Of Management (Chartered)
February 20 - 24, 2012	Oil & Gas Accounting & Performance Measurement	GLOMACS Training & Consultancy
February 20 - 24, 2012	Investment, Financing And International practice	Institute Of Business Development (IBD)
February 20 - April 11, 2012	Corporate Cash Management And Control	Nigerian Institute Of Management (Chartered)
February 21 - 23, 2012	Corporate Client Relationship Management	Euromoney Training Emea Africa
February 21 - 23, 2012	Financial Modelling In Excel	Euromoney Training Emea Africa
February 21 - 24, 2012	Interest Rate Derivatives And Currency Swaps	Euromoney Training Emea Africa
February 21 - 24, 2012	Financial Modelling BOOTCAMP	Jeff & O'Brien Training International
February 27 - March 01, 2012	Advanced Business Financial Analysis	Euromoney Training Emea Africa

February 27 - March 01, 2012	Financial Modelling BOOTCAMP	Jeff & O'Brien Training International
February 28 - March 11, 2012	Auditing Contracts	GTC Training International
March 05 - 07, 2012	Advanced Project Finance Workshop	Euromoney Training Asia
March 05 - 08, 2012	Project Finance Modelling	Euromoney Training Emea Africa
March 05 - 08, 2012	Strategic Portfolio Management	Euromoney Training
March 05 - 09, 2012	Improving Accounting Competence For Officers And Supervisors In Accounts Departments	Nigerian Institute Of Management (Chartered)
March 05 - 09, 2012	Improving Accounting Competence For Officers And Supervisors In Accounts Departments	Nigerian Institute Of Management (Chartered)
March 05 - 09, 2012	Computer Applications And E-Payment Solutions Course For Finance And Accounting Officers	Nigerian Institute Of Management (Chartered)
March 05 - 09, 2012	International Trade Finance	Euromoney Training
March 05 - 09, 2012	Treasury Management	Euromoney Training
March 05 - 09, 2012	Budgeting And Financial Modeling Techniques	IBFC Augusto Training Limited
March 05 - 16, 2012	Finance For Non-Finance Managers	GTC Training International
March 06 - 08, 2012	Valuation Of Mining Companies	Euromoney Training Emea Africa
March 06 - 08, 2012	Infrastructure Financing: Structuring PPP Transactions	Jeff & O'Brien Training International
March 08 - 09, 2012	M2: Energy Project Finance	Euromoney Training Asia
March 11 - 15, 2012	Budgeting, Forecasting And The Planning Process	GLOMACS Training & Consultancy
March 11 - 22, 2012	Implementation Of IFRS And IPSAS	Global Analytics Consulting
March 11 - 22, 2012	Financial Controls, Auditing, And Accounting Standards	Global Analytics Consulting
March 11 - 22, 2012	Financial Statement Analysis For Emerging Economies	Global Analytics Consulting
March 12 - 14, 2012	Renewable Energy Project Finance	Euromoney Training
March 12 - 14, 2012	FX And Money Markets	Euromoney Training Asia

March 12 - 14, 2012	Financial Analysis & Cost Modelling In Procurement	Jeff & O'Brien Training International
March 12 - 16, 2012	Strategic Financial Management	African Business School
March 12 - 16, 2012	Computer Applications And E-Payment Solutions Course For Finance And Accounting Officers	Nigerian Institute Of Management (Chartered)
March 12 - 23, 2012	Financial Institutions Analysis	GTC Training International
March 12 - 23, 2012	Fundamentals Of Credit Management And Collection Procedures	Global Analytics Consulting
March 12, 2012	M3: Infrastructure Projects Finance	Euromoney Training Asia
March 13, 2012	M4: Mining Project Finance	Euromoney Training Asia
March 14 - 15, 2012	M5: Project Finance For PPPS	Euromoney Training Asia
March 14 - 16, 2012	IFRS For Financial Instruments	Euromoney Training Asia
March 16, 2012	M6: Building Project Finance Models	Euromoney Training Asia
March 18 - 22, 2012	Budget Preparation Skills	GLOMACS Training & Consultancy
March 18 - 22, 2012	Fundamentals Of Finance & Accounting	GLOMACS Training & Consultancy
March 19 - 21, 2012	Financial Modelling In Excel	Euromoney Training Asia
March 19 - 21, 2012	Business Valuation, Techniques And Application	Euromoney Training
March 19 - 22, 2012	Bond School - Covering Fixed Income Instruments, Corporate & Sovereign Bonds & Bond Yield Curves	Jeff & O'Brien Training International
March 19 - 23, 2012	Computer Applications And E-Payment Solutions Course For Finance And Accounting Officers	Nigerian Institute Of Management (Chartered)
March 19 - 23, 2012	Strategic Cost Management And Business Planning	Nigerian Institute Of Management (Chartered)
March 19 - 23, 2012	Financial Modeling & Forecasting Techniques Using Ms Excel - Models, Tools And Techniques That Creates Real	Workforce Management Centre
March 19 - 25, 2012	IFRS Academy	Deeno Consulting
March 19 - 30, 2012	Effective Finance In Projects	GTC Training International
March 19 - 30, 2012	Effective Anti-Money Laundering Strategies	Global Analytics Consulting

March 20 - 23, 2012	Bond Portfolio Management	Euromoney Training Emea Africa
March 20 - 23, 2012	Global Macro Allocation Strategies	Euromoney Training Asia
March 26 - 27, 2012	RMB BONDS	Euromoney Training Asia
March 26 - 29, 2012	Applying IFRS/IAS	Euromoney Training
March 26 - 30, 2012	Improving Accounting Competence For Officers And Supervisors In Accounts Departments	Nigerian Institute Of Management (Chartered)
March 26 - 30, 2012	Managing A Computerised Finance And Accounting Department	Nigerian Institute Of Management (Chartered)
March 26 - 30, 2012	Overcoming The Challenges Of Budgeting And Budgetary Controls	Nigerian Institute Of Management (Chartered)
March 26 - 30, 2012	E-Payment And E-Documentation Programme	Nigerian Institute Of Management (Chartered)
March 26 - 30, 2012	Applying IFRS/IAS (With Optional 5th Day)	Euromoney Training
March 26 - April 06, 2012	Forensic Auditing And Accounting	GTC Training International
March 26 - April 06, 2012	Forensic Auditing And Accounting	GTC Training International
April 02 - 04, 2012	Asset/Liability Mgt & VAR	Jeff & O'Brien Training International
April 02 - 06, 2012	Corporate Governance And Financial Report	Business Education Examinations Council (BEEC)
April 02 - 13, 2012	Contemporary Practices In Risk Management For Financial Institutions	Global Analytics Consulting
April 08 - 19, 2012	Forensic Accounting And Fraud Detection	Global Analytics Consulting
April 08 - 19, 2012	Computer Audit And Fraud Prevention	Global Analytics Consulting
April 09 - 11, 2012	Advanced Portfolio Credit Risk Masterclass: Base Iii	Euromoney Training
April 09 - 12, 2012	Investment Fund Operations	Euromoney Training
April 09 - 13, 2012	Improving Accounting Competence For Officers And Supervisors In Accounts Departments	Nigerian Institute Of Management (Chartered)
April 09 - 13, 2012	Improving Accounting Competence For Officers And Supervisors In Accounts Departments	Nigerian Institute Of Management (Chartered)
April 09 - 13, 2012	Tax Planning And Administration	Nigerian Institute Of Management (Chartered)



April 09 - 13, 2012	Financial Modeling And Forecasting Techniques	IBFCAgusto Training Limited
April 09 - 13, 2012	Petroleum Economics & Fiscal/Contracts Arrangements In The Oil & Gas Industry	Jeff & O'Brien Training International
April 09 - 20, 2012	Driving Performance Through Enhanced Strategic And Financial Planning	GTC Training International
April 09 - 20, 2012	Collective Investment Schemes - Opportunities And Challenges	Global Analytics Consulting
April 10 - 13, 2012	Financial Modelling BOOTCAMP	Jeff & O'Brien Training International
April 13 - 24, 2012	Financial Analysis, Treasury Management And Accounting Standards	Global Analytics Consulting
April 14 - 27, 2012	Advanced Financial Management Course (EFMP 700) - 1st Run	The Administrative Staff College Of Nigeria (ASCON)
April 15 - 26, 2012	Financial And Market Risk Management	Global Analytics Consulting
April 15 - 26, 2012	Prevention And Management Of Currency, Financial And Economic Crisis	Global Analytics Consulting
April 16 - 18, 2012	Public Private Partnership: (PPP) Infrastructure Project Finance	Euromoney Training
April 16 - 20, 2012	Fraud Prevention & Control Training	African Business School
April 16 - 20, 2012	Improving Accounting Competence For Officers And Supervisors In Accounts Departments	Nigerian Institute Of Management (Chartered)
April 16 - 20, 2012	Computer Applications And E-Payment Solutions Course For Finance And Accounting Officers	Nigerian Institute Of Management (Chartered)
April 16 - 20, 2012	Corporate Cash Management And Control	Nigerian Institute Of Management (Chartered)
April 16 - 20, 2012	Internal Audit And Compliance Management	Nigerian Institute Of Management (Chartered)
April 16 - 20, 2012	Pension Fund Management And Administration Workshop  (MDP 36)	Centre For Management Development
April 16 - 20, 2012	Advanced Company Valuation And Financial Modelling	Euromoney Training Emea Africa
April 16 - 20, 2012	Advanced Company Valuation And Financial Modelling	Euromoney Training Emea Africa
April 16 - 20, 2012	Advanced Company Valuation And Financial Modelling	Euromoney Training Emea Africa
April 16 - 20, 2012	Euromoney Fixed Income School	Euromoney Training Asia

April 16 - 20, 2012	Strategy & Finance - Linking Strategy To Finance	Jeff & O'Brien Training International
April 16 - 20, 2012	Finance For Non - Finance Managers	Lagos Business School
April 16 - 22, 2012	Principles Of Fraud Examination	African Business School
April 16 - 27, 2012	Cost Management Strategies For Business Decision	GTC Training International
April 16 - 27, 2012	Financial Modeling And Forecasting Techniques Using Excel	Global Analytics Consulting
April 17 - 19, 2012	Structuring Leveraged And Mezzanine Finance	Euromoney Training Emea Africa
April 17 - 20, 2012	Advanced Swaps	Euromoney Training Asia
April 17 - 20, 2012	Commodity Market, Derivatives And Finance	Euromoney Training Asia
April 18 - 20, 2012	Financial Statement Analysis	IBFCAgusto Training Limited
April 18 - 22, 2012	Corporate Cash Management And Control	Nigerian Institute Of Management (Chartered)
April 22 - 26, 2012	Advanced Financial Statements Analysis	GLOMACS Training & Consultancy
April 23 - 25, 2012	Private Equity & Venture Capital	Jeff & O'Brien Training International
April 23 - 26, 2012	Structured Trade And Commodity Finance	Euromoney Training Emea Africa
April 23 - 27, 2012	Masters In Financial Matters	Euromoney Training
April 23 - 27, 2012	Corporate Cash Management And Control	Nigerian Institute Of Management (Chartered)
April 23 - 27, 2012	M & A: Winning Strategies, Identifying Opportunities And Structuring Deals	Euromoney Training Asia
April 23 - May 04, 2012	Effective Finance In Projects	GTC Training International
April 23 - May 04, 2012	Privatization In Public Private Partnerships	GTC Training International
April 24 - 27, 2012	International Financial Reporting Standards	Euromoney Training Emea Africa
April 24 - 27, 2012	Project Finance And Public Private Partnerships	Euromoney Training Emea Africa
April 30 - May 02 , 2012	Project Finance Modeling Masterclass	Euromoney Training

April 30 - May 02, 2012	Project Finance Modeling Masterclass	Euromoney Training

## General Management

January 16 - 20, 2012	Mastering People Management & Team Leadership	GLOMACS Training & Consultancy
January 23 - 27, 2012	Leading High Performing Teams	GLOMACS Training & Consultancy
January 29 - February 02, 2012	Motivating, Coaching, Counselling & Mentoring: Practical Tools For Effective Leadership	GLOMACS Training & Consultancy
February 06 - 10, 2012	Supervisory Management Course	Business Education Examinations Council (BEEC)
February 06 - 10, 2012	Time Management Course	Business Education Examinations Council (BEEC)
February 06 - 10, 2012	Effective Management Course	Business Education Examinations Council (BEEC)
February 20 - March 02, 2012	The Oxford Advanced Management Programme	GLOMACS Training & Consultancy
February 22 - 24, 2012	Managerial Skills Appreciation - First Level Managers Programme	Tom Associates Training
February 27 - March 02, 2012	The Certified Competent Manager	GLOMACS Training & Consultancy
February 27 - March 02, 2012	Time Management, Planning & Organising Work	Business Education Examinations Council (BEEC)
February 27 - March 02, 2012	Effective Management Course	Business Education Examinations Council (BEEC)
March 05 - 09, 2012	Negotiation And Conflict Management In Organizations	GLOMACS Training & Consultancy
March 05 - 16, 2012	Introduction To Management Skill	GTC Training International
March 11 - 15, 2012	Leading With Emotional Intelligence: Psychology Of Leadership (Certified Leader)	GLOMACS Training & Consultancy
March 11 - 22, 2012	The Management & Leadership Development Programme	GLOMACS Training & Consultancy
March 12 - 16, 2012	Management Of Personnel And Training	African Business School
March 12 - 23, 2012	Skills For Women Managers	GTC Training International

March 19 - 23, 2012	Productivity Improvement Programme	Nigerian Institute Of Management (Chartered)
March 26 - 30, 2012	Managerial Intelligence	Nigerian Institute Of Management (Chartered)
March 27 - 30, 2012	Branch Management Course	Tom Associates Training
April 02 - 06, 2012	Effective Management Course	Business Education Examinations Council (BEEC)
April 02 - 06, 2012	Supervisory Management Course	Business Education Examinations Council (BEEC)
April 02 - 06, 2012	Effective Supervisory Management	Nigerian Institute Of Management (Chartered)
April 02 - 06, 2012	Gender And Sustainable Development Workshop (EMP 21)	Centre For Management Development
April 03 - 07, 2012	Effective Supervisory Management	Nigerian Institute Of Management (Chartered)
April 08 - 12, 2012	The Middle Manager Development Programme: Creating Future Leaders	GLOMACS Training & Consultancy
April 08 - 12, 2012	Building Skills For Working In Teams: Igniting Passion & Activating Potential In Teams	GLOMACS Training & Consultancy
April 08 - 12, 2012	Handling Information Overload	GLOMACS Training & Consultancy
April 08 - 19, 2012	Business Brain Train: The Whole Brain Approach To Business Effectiveness	GLOMACS Training & Consultancy
April 09 - 13, 2012	Strategic Executive Management And Leadership For Effective Productivity	African Business School
April 16 - 20, 2012	Protocol And Etiquettes	African Business School
April 18 - 20, 2012	Basic Management Process (Young Business Managers Development Programme)	Tom Associates Training
April 23 - 27, 2012	Work Ethics And Attitudinal Change For Improved Productivity	Nigerian Institute Of Management (Chartered)
April 23 - 27, 2012	Management Appreciation Workshop (MDP 1)	Centre For Management Development (CMD)
April 25 - 27, 2012	Managing To Excel - Effective Managerial/Supervisory Skills Programme	Workforce Management Centre
April 29 - May 03, 2012	Managing & Motivating Towards Excellence: Skills, Competencies, Traits & Techniques	GLOMACS Training & Consultancy
April 30 - May 04, 2012	Advanced Management Course	Business Education Examinations Council (BEEC)
April 30 - May 04, 2012	Time Management, Planning & Organising Work	Business Education Examinations Council (BEEC)

April 30 - May 04, 2012	Advanced Management Course For Executives	Business Education Examinations Council (BEEC)
April 30 - May 04, 2012	Emotional Intelligence For Managerial Effectiveness	Nigerian Institute Of Management (Chartered)
April 30 - May 04, 2012	Emotional Intelligence For Managerial Effectiveness	Nigerian Institute Of Management (Chartered)
April 30 - May 04, 2012	Managerial Intelligence	Nigerian Institute Of Management (Chartered)

## Governance

January 23 - February 03, 2012	Corruption In The Workplace	GTC Training International
February 20 - March 16, 2012	Fundamentals Of Corporate Governance	United Nations Institute For Training And Research (UNITAR)
February 27 - March 01, 2012	Corporate Governance	Euromoney Training
March 04 - 15, 2012	Corporate Governance, Leadership And Change Management	Global Analytics Consulting
March 10 - 23, 2012	Governance And Sustainable Development Course (LGLP 601) - 1st Run	The Administrative Staff College Of Nigeria (ASCON)
March 12 - 16, 2012	Best Practices In Corporate Governance	Nigerian Institute Of Management (Chartered)
March 12 - 23, 2012	Creating And Managing Compliance	GTC Training International
April 16 - 27, 2012	Value Based Leadership	GTC Training International

## Health/HSE

January 14 - 15, 2012	Osh Foundation (Weekend)	Oak Interlink Company Limited
January 17 - 18, 2012	Osh Foundation (Weekday)	Oak Interlink Company Limited
January 19 - 20, 2012	Osh Advanced (Weekday)	Oak Interlink Company Limited

January 21 - 22, 2012	Osh Advanced (Weekend)	Oak Interlink Company Limited
January 29 - February 02, 2012	Safety Instrumentation & Emergency Shutdown Systems	GLOMACS Training & Consultancy
February 11 - 12, 2012	Osh Foundation (Weekend)	Oak Interlink Company Limited
February 14 - 15, 2012	Osh Foundation (Weekday)	Oak Interlink Company Limited
February 21 - 22, 2012	Osh Advanced (Weekday)	Oak Interlink Company Limited
March 05 - 09, 2012	Advanced Health & Safety Management	GLOMACS Training & Consultancy
March 17 - 18, 2012	Osh Foundation (Weekend)	Oak Interlink Company Limited
March 19 - 20, 2012	Osh Foundation (Weekday)	Oak Interlink Company Limited
March 21 - 22, 2012	Osh Advanced (Weekday)	Oak Interlink Company Limited
March 24 - 25, 2012	Osh Advanced (Weekend)	Oak Interlink Company Limited
March 25 - 30, 2012	Industrial Safety Management	Nigerian Institute Of Management (Chartered)
March 26 - 30, 2012	Industrial Safety Management	Nigerian Institute Of Management (Chartered)
April 02 - 13, 2012	Health, Safety And Contingency Planning	GTC Training International
April 14 - 15, 2012	Osh Foundation (Weekend)	Oak Interlink Company Limited
April 15 - 19, 2012	Advanced Process HAZOP	GLOMACS Training & Consultancy
April 17 - 18, 2012	Osh Foundation (Weekday)	Oak Interlink Company Limited
April 19 - 20, 2012	Osh Advanced (Weekday)	Oak Interlink Company Limited
April 21 - 22, 2012	Osh Advanced (Weekend)	Oak Interlink Company Limited

## Human Resource Management

January 09 - 13, 2012	Effective Coaching Skills For Managers	GTC Training International
January 15 - 26, 2012	Managing The Training Function	Global Analytics Consulting
January 16 - 27, 2012	Workload Management Skills For Enhanced Productivity	Global Analytics Consulting
January 17 - 20, 2012	Guides To Setting Up A New Hr Department	Tom Associates Training
January 22 - 26, 2012	Job Evaluation & Analysis (Certified Job Analyst)	GLOMACS Training & Consultancy
January 23 - 27, 2012	Human Resources Development & Personnel Management	GLOMACS Training & Consultancy
January 23 - February 03, 2012	Encouraging Staff Performance And Building Reward Systems	GTC Training International
January 23 - February 03, 2012	The Oxford Hrm & Training Programme	GLOMACS Training & Consultancy
January 25 - 27, 2012	Developing And Executing Hr Strategy - Effective Design & Implementation Techniques	Workforce Management Centre
January 29 - February 02, 2012	Manpower Organisation, Succession Planning & Trend Analysis	GLOMACS Training & Consultancy
January 30 - February 03, 2012	The Training Analyst	GLOMACS Training & Consultancy
February 01 - 03, 2012	Train The Trainer	Oak Interlink Company Limited
February 05 - 09, 2012	Essential Skills For Effective Training Administration (Certified Training Administrator)	GLOMACS Training & Consultancy
February 06 - 17, 2012	Becoming An Effective Trainer	GTC Training International
February 06 - 17, 2012	Efficient Training Needs Analysis	GTC Training International
February 12 - 23, 2012	International Labour Forum For Union Officers	Global Analytics Consulting
February 14 - 17, 2012	Target Setting & Performance Appraisal Processes	Tom Associates Training
February 20 - 24, 2012	Recruitment And Selection Skills	GTC Training International
February 20 - 24, 2012	Overcoming The Challenges Of Human Resource Management	Nigerian Institute Of Management (Chartered)
February 20 - 24, 2012	Hr - Managing The Training Function (Certified Training Manager)	GLOMACS Training & Consultancy



February 21 - 22, 2012	Employee Relations, Engagement & Retention Strategies For Hr Professionals - Building 'Best-Place-To-Work'	Workforce Management Centre
February 22 - 24, 2012	Organization Employee Performance Management For Line Managers - Effective Performance Planning. Monitoring. Review And	Workforce Management Centre
March 05 - 09, 2012	Competency Management	GTC Training International
March 05 - 09, 2012	Managing The Training And Development Function - Training Of Trainer (Tot)	Nigerian Institute Of Management (Chartered)
March 05 - 09, 2012	Emerging Trends In Performance And Reward Management	Nigerian Institute Of Management (Chartered)
March 05 - 09, 2012	Supervisory Management Workshop For Human Resource Managers (Mp 619) - 1st Run	The Administrative Staff College Of Nigeria (ASCON)
March 05 - 29, 2012	Challenges Of Effective Service Delivery In Public And Private Sector Organizations	Nigerian Institute Of Management (Chartered)
March 06 - 09, 2012	Basic Human Resources Management	Tom Associates Training
March 11 - 15, 2012	Basics Of Human Resource Management	GLOMACS Training & Consultancy
March 12 - 16, 2012	Challenges Of Effective Service Delivery In Public And Private Sector Organizations	Nigerian Institute Of Management (Chartered)
March 12 - 16, 2012	Competitive Intelligence: Practices And Techniques	Institute Of Business Development (IBD)
March 12 - 23, 2012	Efficient Training Needs Analysis	GTC Training International
March 12 - 23, 2012	Ethics, Accountability And Corruption Prevention	Global Analytics Consulting
March 15 - 16, 2012	Talent Management And Succession Planning	Lagos Business School
March 19 - 23, 2012	Managing Human And Material Resources	African Business School
March 19 - 23, 2012	Strategies For Capturing Employees Emotional Commitment For Sustainable Results	Nigerian Institute Of Management (Chartered)
March 19 - 23, 2012	Strategies For Capturing Employees Emotional Commitment For Sustainable Results	Nigerian Institute Of Management (Chartered)
March 19 - 23, 2012	Manpower Planning And Utilization In A Computerized Environment	Nigerian Institute Of Management (Chartered)
March 19 - 23, 2012	Effective Communication For Personnel/Human Resource Managers (MP 620) - 1st Run	The Administrative Staff College Of Nigeria (ASCON)
March 19 - 30, 2012	Human Resource Management And Career Development	GTC Training International

March 22 - 24, 2012	Hr Business Partnering - Strategy, Design And Implementation	Workforce Management Centre
March 25 - 29, 2012	Preparing And Developing Training Specialist And Coordinators	GLOMACS Training & Consultancy
March 26 - 30, 2012	Managing People For Competitive Advantage	Nigerian Institute Of Management (Chartered)
March 26 - 30, 2012	Strategies For Capturing Employees Emotional Commitment For Sustainable Results	Nigerian Institute Of Management (Chartered)
March 26 - 30, 2012	Human Resource Counselling Skills In The Workplace (Mp 605) - 1st Run	The Administrative Staff College Of Nigeria (ASCON)
March 26 - 30, 2012	Workshop On Management Of Personnel Registry (Mp 623) - 1st Run	The Administrative Staff College Of Nigeria (ASCON)
April 01 - 12, 2012	Workload Management Skills For Enhanced Productivity	Global Analytics Consulting
April 02 - 05, 2012	Advanced Human Resources Management Skills	Tom Associates Training
April 02 - 06, 2012	Human Resource Management Course	Business Education Examinations Council (BEEC)
April 02 - 06, 2012	Modernizing The Human Resource Function In Organizations (Mp 606)	The Administrative Staff College Of Nigeria (ASCON)
April 02 - 13, 2012	Managing The Training Function	GTC Training International
April 09 - 20, 2012	Encouraging Staff Performance And Building Reward Systems	GTC Training International
April 10 - 13, 2012	Training Managers To Train - Classroom Training Delivery Skills	Tom Associates Training
April 14 - 27, 2012	Train The Trainers (Mp 601) - 1st Run	The Administrative Staff College Of Nigeria (ASCON)
April 14 - 27, 2012	Human Resource Management Course (Mp 604) - 1st Run	The Administrative Staff College Of Nigeria (ASCON)
April 15 - 19, 2012	Essential Skills For Effective Training Administration (Certified Training Administrator)	GLOMACS Training & Consultancy
April 16 - 27, 2012	Knowledge Management And Managing Organisational Learning	GTC Training International
April 23 - 25, 2012	Train The Trainer	Oak Interlink Limited
April 23 - 27, 2012	Manpower Planning And Utilization In A Computerized Environment	Nigerian Institute Of Management (Chartered)
April 23 - 27, 2012	Human Relations And Interpersonal Skills In Governance (LGLP 720) - 1st Run	The Administrative Staff College Of Nigeria (ASCON)
April 23 - 27, 2012	The 5-Day MBA In HR	GLOMACS Training & Consultancy

April 23 - May 04, 2012	Basic Management Trainers' Development Workshop (Basic Mandev)(ACD I) 1st Run	Centre For Management Development (CMD)
April 25 - 27, 2012	Certificate In Strategic Talent Management - Building Capabilities To Delivering Exceptional Value Through The	Workforce Management Centre
April 30 - May 04, 2012	Effective Human Resources Management Course	Business Education Examinations Council (BEEC)

### Information And Communication Technology

January 26 - 27, 2012	Excel	Oak Interlink Company Limited
February 13 - 24, 2012	It Skills For Managers	GTC Training International
February 25 - 26, 2012	Excel	Oak Interlink Company Limited
February 27 - March 02, 2012	Computer Appreciation For Senior Managers (CIMP 621) - 1st Run	The Administrative Staff College Of Nigeria (ASCON)
March 05 - 09, 2012	Advanced Skills In Microsoft Office Tools And Applications	Nigerian Institute Of Management (Chartered)
March 17 - 18, 2012	Excel	Oak Interlink Company Limited
March 19 - 23, 2012	Records & Record Keeping Training	African Business School
March 19 - 30, 2012	Cyber Crime	GTC Training International
March 27 - 29, 2012	Business Continuity And Disaster Recovery Planning	Comabys Inc., USA & Maron Limited, Lagos, Nigeria
April 09 - 13, 2012	Design And Management Of Interactive Database Using MYSQL And PHP	Nigerian Institute Of Management (Chartered)
April 09 - 20, 2012	Records And Information Management	GTC Training International
April 12 - 13, 2012	Excel	Oak Interlink Company Limited
April 14 - 27, 2012	Database Management Course (CIMP 602) - 1st Run	The Administrative Staff College Of Nigeria (ASCON)
April 14 - 27, 2012	Advanced Records Management Course (CIMP 701) - 1st Run	The Administrative Staff College Of Nigeria (ASCON)
April 16 - 27, 2012	Computer Networking Course (CIMP 617) - 1st Run	The Administrative Staff College Of Nigeria (ASCON)

April 23 - 27, 2012	IT Tools For Effective Management Accounting	Nigerian Institute Of Management (Chartered)
April 23 - 27, 2012	Records Management Workshop (MDP 3)	Centre For Management Development (CMD)
April 30 - May 04, 2012	Advanced ICT Management For Executive Secretaries And Personal Assistants	Nigerian Institute Of Management (Chartered)

### Leadership And Self Dev.

January 07, 14, 21 & 28, 2012	Future Proof Your Career	Oak Interlink Company Limited
January 17 - 20, 2012	Situational Leadership Programme (Leadership Competencies Development Training)	Tom Associates Training
January 23 - 27, 2012	Legendary Leadership - Dealing With Limiting Beliefs	GTC Training International
January 23 - 27, 2012	Planning For Change: A Strategic Approach	RIPA International
January 23 - 27, 2012	Planning For Change: A Strategic Approach	RIPA International
February 04 - 25, 2012	Future Proof Your Career	Oak Interlink Company Limited
February 05 - 09, 2012	Leadership Development: Self-Awareness, Skills And Strategies	GLOMACS Training & Consultancy
February 05 - 16, 2012	Leadership Mastery: Realising Your Leadership Potential Through Self Discoverv	GLOMACS Training & Consultancy
February 06 - 10, 2012	Leading Creatively	GLOMACS Training & Consultancy
February 06 - 17, 2012	Leadership And Change	GTC Training International
February 07 - 10, 2012	Becoming An Effective Supervisor	Tom Associates Training
February 12 - 16, 2012	Leadership, Critical Thinking And Innovation: Igniting Creativity For Workplace Excellence	GLOMACS Training & Consultancy
February 13 - 17, 2012	Managerial Skills For Personal Effectiveness	Nigerian Institute Of Management (Chartered)
February 13 - 17, 2012	Authentic Leadership: Courage, Coaching & Ethics	GLOMACS Training & Consultancy
February 13 - 17, 2012	Executive Leadership Course (Basic)	Daystar Leadership Academy

February 20 - 24, 2012	Managerial Skills For Personal Effectiveness	Nigerian Institute Of Management (Chartered)
February 20 - 24, 2012	Managerial Skills For Personal Effectiveness	Nigerian Institute Of Management (Chartered)
February 20 - 24, 2012	Assertiveness Skills For Women	GTC Training International
February 20 - 24, 2012	The Oxford Leadership Seminar	GLOMACS Training & Consultancy
February 22 - 24, 2012	Building High Performance Teams	IBFCAgusto Training Limited
February 27 - March 02, 2012	Leading High Performing Teams	GLOMACS Training & Consultancy
March 01 - 04, 2012	Overcoming The Challenges Of Leadership In A Multi-Sector Business Environment	Nigerian Institute Of Management (Chartered)
March 03, 10, 17 & 24, 2012	Future Proof Your Career	Oak Interlink Company Limited
March 05 - 09, 2012	360° Leadership Development Compass For Emerging Global Managers	Nigerian Institute Of Management (Chartered)
March 05 - 23, 2012	Basic Certificate Course	Daystar Leadership Academy
March 07 - 09, 2012	Delivering Results Through Teams	Tom Associates Training
March 12 - 23, 2012	Leadership And Patriotism Seminar	Global Analytics Consulting
March 13 - 16, 2012	Leadership Foundation Course	Tom Associates Training
March 19 - 23, 2012	Managerial Skills For Personal Effectiveness	Nigerian Institute Of Management (Chartered)
March 21 - 22, 2012	Kaizen Management Pro	Oak Interlink Company Limited
March 21 - 23, 2012	Principles And Practice Of Business Negotiations	Tom Associates Training
March 21 - 23, 2012	Strategies For Leadership And Team Building	Institute Of Business Development (IBD)
March 24, 25 & 31, 2012	Train The Trainer	Oak Interlink Company Limited
March 25 - 29, 2012	Personal Effectiveness & Influencing Skills: Communicate, Negotiate, Influence & Persuade	GLOMACS Training & Consultancy
March 26 - 30, 2012	360° Time & Self Management For Outcome Focused Managers & Supervisors	Nigerian Institute Of Management (Chartered)
March 26 - 30, 2012	360° Leadership Development Compass For Emerging Global Managers	Nigerian Institute Of Management (Chartered)

March 26 - 30, 2012	Building And Leading High Performing Teams	Nigerian Institute Of Management (Chartered)
March 26 - April 01, 2012	Strategic Executive Management And Leadership Training For Effective Productivity	African Business School
April 04 - 05, 2012	A Manager's Personal Effectiveness	Tom Associates Training
April 07, 14 & 21, 2012	Future Proof Your Career	Oak Interlink Company Limited
April 08 - 19, 2012	Achieving Leadership Excellence	GLOMACS Training & Consultancy
April 15 - 19, 2012	Building Personal Leadership Skills : Creating Stronger Relationships For A Stronger Organisation	GLOMACS Training & Consultancy
April 18 - 20, 2012	Pre-Retirement Course - Managing A New Beginning	Tom Associates Training
April 18 - 20, 2012	Critical Thinking And Creative Problem Solving	Institute Of Business Development (IBD)
April 22 - 26, 2012	Leadership, Communication & Interpersonal Skills: Leadership Through Self-Mastery	GLOMACS Training & Consultancy
April 22 - May 03, 2012	Developing Excellence In People Leadership	GLOMACS Training & Consultancy
April 23 - 27, 2012	Improving Personal Effectiveness For Peak Performance (Pap 606) - 1st Run	The Administrative Staff College Of Nigeria (ASCON)
April 23 - 27, 2012	Gaining Confidence And Building Credibility	GTC Training International
April 23 - 27, 2012	Euromoney School Of Management And Leadership	Euromoney Training Asia
April 24 - 25, 2012	Negotiation Skills And Tools	Lagos Business School
April 25 - 27, 2012	Women In Leadership	IBFC Augusto Training Limited
April 30 - May 04, 2012	Challenges Of Managing Self And Others For Outstanding Performance	Nigerian Institute Of Management (Chartered)

### Legal/Legislative

February 06 - 17, 2012	Evidence Gathering And Interviewing Skills	GTC Training International
February 06 - 17, 2012	Courtroom Skills	GTC Training International

February 06 - 17, 2012	Courtroom Skills	GTC Training International
February 13 - 17, 2012	Nuclear Law	The Nigerian Institute Of Advanced Legal Studies (NIALS)
March 05 - 30, 2012	Negotiating For Conflict And Dispute Resolution	United Nations Institute For Training And Research (UNITAR)
March 19 - 30, 2012	Cyber Crime	GTC Training International
March 26 - 30, 2012	26th Course In Drafting Commercial Agreement And Banking	The Nigerian Institute Of Advanced Legal Studies (NIALS)
April 02 - 13, 2012	Applied Law And Compliance	GTC Training International
April 02 - 13, 2012	Cyber Crime	GTC Training International
April 16 - 18, 2012	Training Course For Public Prosecutors	The Nigerian Institute Of Advanced Legal Studies (NIALS)
April 16 - 20, 2012	Workshop On Constitutional And Administrative Law (LGLP 623) - 1st Run	The Administrative Staff College Of Nigeria (ASCON)
April 23 - 27, 2012	NIALS Training Workshop For Judicial Officers And Case Load Management	The Nigerian Institute Of Advanced Legal Studies (NIALS)

### Logistics & Supply Chain Mgt

January 09 - 20, 2012	Effective Management Of Contracts	GTC Training International
January 15 - 19, 2012	Procurement Best Practices	GLOMACS Training & Consultancy
January 15 - 26, 2012	Procurement And Supply Chain Management Best Practices	GLOMACS Training & Consultancy
January 22 - 26, 2012	Logistics & Supply Chain Management	GLOMACS Training & Consultancy
February 06 - 17, 2012	Generating Value From Procurement	GTC Training International
February 12 - 16, 2012	Effective Purchasing And Contract Negotiation Strategies	GLOMACS Training & Consultancy
February 19 - 23, 2012	Managing & Negotiating With Consultants & Contractors: Selecting, Developing & Working With Suppliers	GLOMACS Training & Consultancy
February 20 - March 02, 2012	Effective Management Of Contracts	GTC Training International



February 26 - March 01, 2012	Procurement Best Practices	GLOMACS Training & Consultancy
February 26 - March 08, 2012	Procurement And Supply Chain Management Best Practices	GLOMACS Training & Consultancy
February 27 - March 02, 2012	Contract Management Programme	Nigerian Institute Of Management (Chartered)
February 27 - March 02, 2012	Contract Management Programme	Nigerian Institute Of Management (Chartered)
March 04 - 08, 2012	Logistics & Supply Chain Management	GLOMACS Training & Consultancy
March 05 - 09, 2012	Purchasing And Supply Management	Nigerian Institute Of Management (Chartered)
March 05 - 09, 2012	Purchasing And Supply Management	Nigerian Institute Of Management (Chartered)
March 25 - 30, 2012	Logistics Management	Nigerian Institute Of Management (Chartered)
March 26 - 30, 2012	Purchasing And Supply Management	Nigerian Institute Of Management (Chartered)
March 26 - 30, 2012	Materials And Inventory Management	Nigerian Institute Of Management (Chartered)
April 04 - 06, 2012	Supply Chain Management And Logistics	Institute Of Business Development (IBD)
April 05 - 06, 2012	Introduction To Supply Chain	Multimix Academy
April 08 - 12, 2012	Warehouse And Stores Management	GLOMACS Training & Consultancy
April 08 - 19, 2012	Excellence In Warehouse And Inventory: Best Practices For Managing & Improving Warehouse. Inventory And Stock Control	GLOMACS Training & Consultancy
April 09 - 13, 2012	Logistics Management	Nigerian Institute Of Management (Chartered)
April 09 - 13, 2012	Logistics Management	Nigerian Institute Of Management (Chartered)
April 09 - 13, 2012	Transport And Fleet Management Masterclass	Multimix Academy
April 11 - 13, 2012	Strategic Warehousing And Stores Management	Tom Associates Training
April 11 - 13, 2012	Optimizing Supply Chain For Profitability	Multimix Academy
April 15 - 19, 2012	Inventory And Stock Control Management	GLOMACS Training & Consultancy
April 16 - 20, 2012	Logistics And Supply Chain Management	Lagos Business School

April 18 - 20, 2012	Strategic Logistics Management	Multimix Academy
April 22 - 26, 2012	Managing Vendor Qualification, Performance & Contract Compliance	GLOMACS Training & Consultancy
April 22 - 26, 2012	Maintenance Contracting & Outsourcing	GLOMACS Training & Consultancy
April 25 - 27, 2012	Optimizing Warehouse Performance	Multimix Academy

### Management Consultancy

February 13 - 14, 2012	Consulting Skills (Basic)	Oak Interlink Company Limited
February 21 - 23, 2012	Consulting Skills (Adv)	Oak Interlink Company Limited
March 05 - 06, 2012	Consulting Skills (Basic)	Oak Interlink Company Limited
March 07 - 09, 2012	Consulting Skills (Adv)	Oak Interlink Company Limited
April 28 - May 25, 2012	Management Consulting Course (MCP 600) - 1st Run	The Administrative Staff College Of Nigeria (ASCON)

### Marketing And Sales Management

January 24 - 27, 2012	Marketing Management Appreciation	Tom Associates Training
January 25 - 27, 2012	How To Find And Win New Business	Tom Associates Training
February 06 - 10, 2012	Customer Care Service	Business Education Examinations Council (BEEC)
February 06 - 10, 2012	Effective Marketing & Sales Management Course	Business Education Examinations Council (BEEC)
February 06 - 10, 2012	Customer Care: The Essential Skills For Frontline Employees	Business Education Examinations Council (BEEC)
February 13 - 17, 2012	Techniques Of Persuasive Selling (Tops)	Nigerian Institute Of Management (Chartered)

February 14 - 17, 2012	Aggressive Market Penetration (Battle For Market Share)	Tom Associates Training
February 15 - 17, 2012	How To Succeed As A Product Manager	Tom Associates Training
February 20 - 24, 2012	Dynamic Selling Skills And Techniques	Nigerian Institute Of Management (Chartered)
February 21 - 23, 2012	Corporate Client Relationship Management	Euromoney Training Emea Africa
February 21 - 24, 2012	Competencies In Service Strategy	Tom Associates Training
February 22 - 24, 2012	Front Office & Customer Relations Skills	Tom Associates Training
February 27 - March 02, 2012	Effective Marketing & Sales Management Course	Business Education Examinations Council (BEEC)
February 27 - March 02, 2012	Customer Care: The Essential Skills For Frontline Employees	Business Education Examinations Council (BEEC)
February 28 - March 02, 2012	Techniques Of Persuasive Selling (Tops)	Nigerian Institute Of Management (Chartered)
March 05 - 09, 2012	Effective Management Of Key Accounts	Nigerian Institute Of Management (Chartered)
March 15 - 16, 2012	The New Connection Marketing - Social Media Optimization	Tom Associates Training
March 19 - 23, 2012	Dynamic Selling Skills And Techniques	Nigerian Institute Of Management (Chartered)
March 19 - 23, 2012	Modern Sales Management	Nigerian Institute Of Management (Chartered)
March 20 - 22, 2012	Customer Relationship Management	IBFCAgusto Training Limited
March 20 - 23, 2012	Advanced Selling Skills	Tom Associates Training
March 21 - 23, 2012	Professional Sales & Marketing Skills Programme	Workforce Management Centre
March 22 - 23, 2012	Managing Distribution Channels Effectively	Tom Associates Training
March 26 - 30, 2012	Relationship Marketing Management	Nigerian Institute Of Management (Chartered)
March 26 - April 06, 2012	Planning Strategic Marketing	GTC Training International
April 02 - 04, 2012	Beyond Customer Service	IBFCAgusto Training Limited
April 02 - 06, 2012	Effective Marketing & Sales Management Course	Business Education Examinations Council (BEEC)

April 02 - 06, 2012	Customer Care Service Course	Business Education Examinations Council (BEEC)
April 03 - 05, 2012	From Selling To Sales Management - A Field Sales Management Programme	Tom Associates Training
April 09 - 13, 2012	Effective Selling And Customer Relations Workshop	African Business School
April 09 - 13, 2012	Dynamic Selling Skills And Techniques	Nigerian Institute Of Management (Chartered)
April 09 - 13, 2012	Strategic Marketing For Competitive Advantage	Nigerian Institute Of Management (Chartered)
April 12 - 13, 2012	Key Account Management	Tom Associates Training
April 30 - May 04, 2012	Effective Marketing & Sales Management Course	Business Education Examinations Council (BEEC)
April 30 - May 04, 2012	Modern Sales Management	Nigerian Institute Of Management (Chartered)

### Media And Communication

January 09 - 20, 2012	Pr: Theory And Practice	GTC Training International
January 11 - 13, 2012	Business And Report Writing	Institute Of Business Development (IBD)
January 16 - 27, 2012	Pr: The Big Picture	GTC Training International
January 18 - 20, 2012	Excellent Report And Proposal Writing Skills	Tom Associates Training
January 30 - February 10, 2012	Financial Public Relations	GTC Training International
February 06 -10, 2012	Public Relations Appreciation Course	Business Education Examinations Council (BEEC)
February 13 - 24, 2012	Media Relations And Public Affairs	GTC Training International
February 19 - 23, 2012	Protocol & Event Management (Certified Event Specialist)	GLOMACS Training & Consultancy
February 27 - 29, 2012	Excellent Report And Proposal Writing Skills	Institute Of Business Development (IBD)
February 27 - March 02, 2012	Business Writing Skills For Secretaries, Personal Assistants, Executive Secretaries & Administrators	Business Education Examinations Council (BEEC)

March 05 - 16, 2012	Negotiation Skills: Focus On Donor Organisation	GTC Training International
March 05 - 16, 2012	Investor Relations	GTC Training International
March 12 - 23, 2012	Pr: Planning And Management	GTC Training International
March 14 -- 16, 2012	Business Presentation & Public Speaking Skills	Tom Associates Training
March 18 - 22, 2012	Achieving Excellence In Customer Service - Providing A Quality Service	GLOMACS Training & Consultancy
March 26 - 30, 2012	Technical Report Writing And Communication	Nigerian Institute Of Management (Chartered)
March 26 - 30, 2012	Managerial Communication And How To Write Position Papers	Nigerian Institute Of Management (Chartered)
March 26 - 30, 2012	Public Relations And Inter-Personal Skills	Nigerian Institute Of Management (Chartered)
March 27 - 28, 2012	Advanced Presentation Skills Workshop	Lagos Business School
April 02 - 06, 2012	Achieving Competitive Advantage Through Public Relations	Nigerian Institute Of Management (Chartered)
April 02 - 06, 2012	Business Writing Skills For Secretaries	Business Education Examinations Council (BEEC)
April 02 - 06, 2012	Strategic Public Relations Planning Course	Business Education Examinations Council (BEEC)
April 02 - 06, 2012	Managing Community Relations Course	Business Education Examinations Council (BEEC)
April 02 - 06, 2012	Effective Public Relations Course	Business Education Examinations Council (BEEC)
April 02 - 06, 2012	Effective Media Relations Management Course	Business Education Examinations Council (BEEC)
April 02 - 06, 2012	How To Maximize Press Coverage	Business Education Examinations Council (BEEC)
April 09 - 13, 2012	Achieving Competitive Advantage Through Public Relations	Nigerian Institute Of Management (Chartered)
April 09 - 13, 2012	Achieving Competitive Advantage Through Public Relations	Nigerian Institute Of Management (Chartered)
April 09 - 13, 2012	Achieving Competitive Advantage Through Public Relations	Nigerian Institute Of Management (Chartered)
April 09 - 20, 2012	Event Management And Issues Management	GTC Training International
April 23 - 27, 2012	Public Relations And Inter-Personal Skills	Nigerian Institute Of Management (Chartered)

April 23 - 27, 2012	Public Relations And Inter-Personal Skills	Nigerian Institute Of Management (Chartered)
April 23 - May 04, 2012	Corporate Pr Strategies	GTC Training International
April 23 - May 04, 2012	Corporate Social Responsibility: Stakeholder And Community Relationship	GTC Training International
April 30 - May 04, 2012	Technical Report Writing And Communication	Nigerian Institute Of Management (Chartered)
April 30 - May 04, 2012	Public Relations Appreciation Course	Business Education Examinations Council (BEEC)
April 30 - May 04, 2012	Business Writing Skills For Secretaries, Personal Assistants, Executive Secretaries & Administrators	Business Education Examinations Council (BEEC)
April 30 - May 04, 2012	Effective Presentation Skills And Techniques	Nigerian Institute Of Management (Chartered)

## Oil & Gas

January 08 - 19, 2012	Oil And Gas Accounting	Global Analytics Consulting
January 16 - 27, 2012	Oil And Gas Accounting	Global Analytics Consulting
February 13 - 24, 2012	Introduction To Crude Oil And Gas Futures, Options And Gas	Global Analytics Consulting
February 29 - March 02, 2012	Fiscal Arrangements / Agreements And Production Sharing In The Oil & Gas Industrv	Jeff & O'Brien Training International
March 04 - 08, 2012	Production Planning & Scheduling Petroleum Refineries	GLOMACS Training & Consultancy
March 04 - 15, 2012	Petroleum Refining-Production Planning, Scheduling And Yield Optimization	GLOMACS Training & Consultancy
March 11 - 15, 2012	Refinery Process Yields Optimization	GLOMACS Training & Consultancy
March 12 - 16, 2012	The Nigerian Oil And Gas Industry And Staff Development	Institute Of Business Development (IBD)
March 12 - 23, 2012	Oil And Gas Logistics And Supply Chain Management	Global Analytics Consulting
April 15 - 26, 2012	Overview Of Petroleum Economies	Global Analytics Consulting
April 25 - 28, 2012	Essentials Of Upstream Oil And Gas Course	Institute Of Business Development (IBD)


## Operations Management

January 14 - 28, 2012	Six Sigma Intro (Weekend)	Oak Interlink Company Limited
January 23 - February 03, 2012	Improving Transparency And Global Corruption Rating	GTC Training International
January 23 - February 03, 2012	Corruption In The Workplace	GTC Training International
January 24 - 26, 2012	Six Sigma Yellow Belt	Oak Interlink Company Limited
January 24, 2012	Six Sigma Intro (Weekday)	Oak Interlink Company Limited
February 04 - 05, 2012	Kaizen Management Pro	Oak Interlink Company Limited
February 06 - 09, 2012	Monte Carlo	Oak Interlink Company Limited
February 06 - 10, 2012	Total Quality Management Appreciation Course	Business Education Examinations Council (BEEC)
February 06 - 17, 2012	Crisis Management And Contingency Planning	GTC Training International
February 11, 12 & 18, 2012	Six Sigma Yellow Belt	Oak Interlink Company Limited
February 11, 12, 18, 19 & 25, 2012	Six Sigma Green Belt	Oak Interlink Company Limited
February 11, 12, 18, 19, 25 & 26, 2012	Six Sigma Black Belt	Oak Interlink Company Limited
February 11, 2012	Six Sigma Intro (Weekend)	Oak Interlink Company Limited
February 20 - 24, 2012	Operations Management Excellence	Nigerian Institute Of Management (Chartered)
February 20 - 24, 2012	Operations Management Excellence	Nigerian Institute Of Management (Chartered)
February 20, 2012	Six Sigma Intro (Weekday)	Oak Interlink Company Limited
March 01 - 02, 2012	Lean Management	Oak Interlink Company Limited
March 03, 2012	Six Sigma Intro (Weekend)	Oak Interlink Company Limited



March 12 - 14, 2012	Six Sigma Yellow Belt	Oak Interlink Company Limited
March 12 - 16, 2012	Six Sigma Green Belt	Oak Interlink Company Limited
March 12 - 17, 2012	Six Sigma Black Belt	Oak Interlink Company Limited
March 12 - 23, 2012	Creating And Managing Compliance	GTC Training International
March 12, 2012	Six Sigma Intro (Weekday)	Oak Interlink Company Limited
March 13 - 15, 2012	Building Quality Management Systems	IBFCAgusto Training Limited
March 19 - 23, 2012	Business Data Planning And Analysis	Lagos Business School
March 24, 25 & April 31, 2012	Monte Carlo	Oak Interlink Company Limited
March 25 - 30, 2012	ISO 9001 2012 Quality Service Management Programme	Nigerian Institute Of Management (Chartered)
April 02 - 13, 2012	Corruption In The Workplace	GTC Training International
April 07, 08 & 14, 2012	Six Sigma Yellow Belt	Oak Interlink Company Limited
April 07, 08, 14, 15 & 21, 2012	Six Sigma Green Belt	Oak Interlink Company Limited
April 07, 08, 14, 15, 21 & 22, 2012	Six Sigma Black Belt	Oak Interlink Company Limited
April 07, 2012	Six Sigma Intro (Weekend)	Oak Interlink Company Limited
April 12, 2012	Six Sigma Intro (Weekday)	Oak Interlink Company Limited
April 22 - 26, 2012	Maintenance Management Best Practice	Nigerian Institute Of Management (Chartered)
April 23 - 25, 2012	Business Process Improvement Methodologies	Lagos Business School
April 28 - 29, 2012	Kaizen Management Pro	Oak Interlink Limited

## Project Management

January 14, 21 & 28, 2012	CAPM Fastrack (Weekend)	Oak Interlink Company Limited
January 15 - 19, 2012	Contract Risk Management & Compliance	GLOMACS Training & Consultancy
January 15 - 26, 2012	Contract & Project Risk Management & Compliance	GLOMACS Training & Consultancy
January 16 - 18, 2012	CAPM Fastrack (Weekday)	Oak Interlink Company Limited
January 19 - 20, 2012	Ms Project (Weekday)	Oak Interlink Company Limited
January 21, 22, 28 & 29, 2012	PMP Fastrack (Weekend)	Oak Interlink Company Limited
January 22 - 26, 2012	Project Risk Management & Compliance	GLOMACS Training & Consultancy
January 23, 24, 25 & 26, 2012	PMP Fastrack (Weekday)	Oak Interlink Company Limited
January 28 - 29, 2012	Ms Project (Weekend)	Oak Interlink Company Limited
January 30 - February 03, 2012	Project Analysis: Tools & Techniques For Managing Risk & Uncertainty (Certified Project Analyst)	GLOMACS Training & Consultancy
February 04 - 05, 2012	Prince 2 Foundation	Oak Interlink Company Limited
February 04, 11 & 18, 2012	CAPM Fastrack (Weekend)	Oak Interlink Company Limited
February 06 - 17, 2012	Project Management	GTC Training International
February 11, 12 & 18, 2012	ITIL	Oak Interlink Company Limited
February 11, 12, 18 & 19, 2012	PMP Fastrack (Weekend)	Oak Interlink Company Limited
February 12 - 16, 2012	The Effective Project Coordinator Seminar	GLOMACS Training & Consultancy
February 15 - 17, 2012	CAPM Fastrack (Weekday)	Oak Interlink Company Limited
February 18 - 19, 2012	Ms Project (Weekend)	Oak Interlink Company Limited
February 21 - 24, 2012	PMP Fastrack (Weekday)	Oak Interlink Company Limited
February 27 - March 02, 2012	Mastering Project Management	GLOMACS Training & Consultancy
February 27 - March 02, 2012	The Contracts & Project Management MBA	GLOMACS Training & Consultancy

February 27 - March 09, 2012	Project Management	GTC Training International
February 28 - 29, 2012	Ms Project (Weekday)	Oak Interlink Company Limited
March 03, 04, 10 & 11, 2012	RMP Preparatory	Oak Interlink Company Limited
March 03, 10 & 17, 2012	CAPM Fastrack (Weekend)	Oak Interlink Company Limited
March 04 - 08, 2012	Technical Project Management	GLOMACS Training & Consultancy
March 05 - 06, 2012	Prince 2 Foundation	Oak Interlink Company Limited
March 05 - 09, 2012	Planning, Organising & Controlling Projects	GLOMACS Training & Consultancy
March 05 - 09, 2012	Mastering Contracts Management - The Oxford 5-Day MBA	GLOMACS Training & Consultancy
March 07 - 09, 2012	Prince 2 Practitioner	Oak Interlink Company Limited
March 10, 11, 17 & 18, 2012	PMP Fastrack (Weekend)	Oak Interlink Company Limited
March 12 - 16, 2012	Workshop On Donor Assistance And Capacity Development (LGLP 614) - 1st Run	The Administrative Staff College Of Nigeria (ASCON)
March 12 - 23, 2012	Leading A Project Team	GTC Training International
March 12 - 23, 2012	Project Financing Strategies - Opportunities And Challenges	Global Analytics Consulting
March 18 - 22, 2012	Managing Tenders, Specifications & Contracts	GLOMACS Training & Consultancy
March 19 - 21, 2012	CAPM Fastrack (Weekday)	Oak Interlink Company Limited
March 21 - 23, 2012	Oil And Gas Project Management	Institute Of Business Development (IBD)
March 22 - 23, 2012	Ms Project (Weekday)	Oak Interlink Company Limited
March 24 - 25, 2012	Ms Project (Weekend)	Oak Interlink Company Limited
March 25 - 29, 2012	Applying Project Control: Project Monitoring, Reporting & Control (Certified Project Leader)	GLOMACS Training & Consultancy
March 27 - 30, 2012	PMP Fastrack (Weekday)	Oak Interlink Company Limited
March 28 - 30, 2012	ITIL	Oak Interlink Company Limited

April 07 - 08, 2012	Prince 2 (Foundation)	Oak Interlink Company Limited
April 07 - 08, 2012	Prince 2 Foundation	Oak Interlink Limited
April 07, 14 & 21, 2012	CAPM Fastrack (Weekend)	Oak Interlink Company Limited
April 14, 15 & 21, 2012	Prince 2 Practitioner	Oak Interlink Limited
April 14, 15, 21 & 22, 2012	PMP Fastrack (Weekend)	Oak Interlink Company Limited
April 15 - 26, 2012	Infrastructure Project Planning And Control	Global Analytics Consulting
April 16 - 18, 2012	CAPM Fastrack (Weekday)	Oak Interlink Company Limited
April 17 - 20, 2012	RMP Preparatory	Oak Interlink Company Limited
April 19 - 20, 2012	Ms Project (Weekday)	Oak Interlink Company Limited
April 24 - 26, 2012	ITIL	Oak Interlink Limited
April 24 - 27, 2012	PMP Fastrack (Weekday)	Oak Interlink Company Limited
April 28 - 29, 2012	Ms Project (Weekend)	Oak Interlink Company Limited

## Public Administration

January 09 - 20, 2012	Modernizing The Public Service	GTC Training International
January 15 - 26, 2012	Human Relation And Etiquette Skills For Public Institutions	Global Analytics Consulting
January 16 - 27, 2012	Public Financial Administration	GTC Training International
January 16 - 27, 2012	Public Sector Reform And Capacity Building	GTC Training International
January 23 - February 03, 2012	Policy Analysis And Policy Implementation	GTC Training International
January 23 - February 03, 2012	Performance And Accountability In Public Service	GTC Training International
February 05 - 16, 2012	Change Management - Challenges & Strategies For Public Institutions	Global Analytics Consulting

February 06 - 17, 2012	E-Government Strategy And Implementation	GTC Training International
February 13 - 24, 2012	Public Financial Administration	GTC Training International
February 13 - 24, 2012	Implementing Ethics And Preventing Corruption For Senior Managers	GTC Training International
February 17 - March 30, 2012	Introduction To Public Procurement	United Nations Institute For Training And Research (UNITAR)
February 20 - March 02, 2012	Setting Standards In The Public Service	GTC Training International
February 20 - March 23, 2012	Managing Public Finance: Internal And External Controls	United Nations Institute For Training And Research (UNITAR)
February 27 - March 09, 2012	Managing Public Utilities: A Strategic Overview	GTC Training International
March 05 - 16, 2012	Policy Analysis, Leadership And Executives Management Seminar	Global Analytics Consulting
March 12 - 23, 2012	Resource Management And Financial Policies	GTC Training International
March 19 - 30, 2012	Public Financial Administration	GTC Training International
March 19 - 30, 2012	Public Sector Reform And Capacity Building	GTC Training International
March 19 - 30, 2012	Performance And Accountability In Public Service	GTC Training International
March 26 - April, 2012	Modernizing The Public Service	GTC Training International
April 02 - 06, 2012	Community And Interpersonal Relations Workshop (MDP 38)	Centre For Management Development
April 02 - 13, 2012	Inspirational Leadership For Government	GTC Training International
April 14 - 27, 2012	Public Enterprises Management Course (BEMP 601) - 1st Run	The Administrative Staff College Of Nigeria (ASCON)
April 16 - 20, 2012	Public Policy Analysis And Management Workshop (Pap 602) - 1st Run	The Administrative Staff College Of Nigeria (ASCON)
April 16 - 27, 2012	Setting Standards In The Public Service	GTC Training International
April 28 - June 22, 2012	Advanced Certificate In Public Administration And Management (ACPAM)(PAP 800) - 1st Run	The Administrative Staff College Of Nigeria (ASCON)

## Real Estate Management

February 06 - 08, 2012	Real Estate & Mortgage Lending Techniques	Jeff & O'Brien Training International

## Research Methodology

April 23 - 27, 2012	Research Proposal Writing Workshop (RCP 1)	Centre For Management Development
April 15 - 19, 2012	Data Analysis Techniques	GLOMACS Training & Consultancy
January 15 - 19, 2012	Data Analysis Techniques	GLOMACS Training & Consultancy

## Risk Management

January 23 - 26, 2012	Corporate Credit Masterclass	Euromoney Training Emea Africa
January 23 - 26, 2012	Credit Risk Management For Consumer Lending	Euromoney Training Emea Africa
January 23 - 26, 2012	Credit Risk Management For Consumer Lending	Euromoney Training Emea Africa
January 23 - 26, 2012	Credit Risk Management For Consumer Lending	Euromoney Training Emea Africa
January 24 - 27, 2012	Bank Risk Management Including Basel Ii, Ii.5 And Iii	Euromoney Training Emea Africa
January 25 - 27, 2012	Sovereign Risk Analysis	Euromoney Training Emea Africa
February 06 - 17, 2012	Risk Management For Banks And NBFLS In Challenging Global Climate	Global Analytics Consulting
February 06 - March 02, 2012	Fundamentals Of Risk Management	United Nations Institute For Training And Research (UNITAR)
February 07 - 10, 2012	Managing And Measuring Operational Risks	Euromoney Training Emea Africa
February 07 - 10, 2012	Managing And Measuring Operational Risk	Euromoney Training Emea Africa

February 08 - 10, 2012	Risk Modeling Workshop	Euromoney Training
March 03 - 04, 2012	Risk Based Internal Auditing (RBIA)	Deeno Consulting
March 05 - 09, 2012	Risk Management In Business Operations	Nigerian Institute Of Management (Chartered)
March 12 - 13, 2012	Risk Based Internal Auditing (RBIA)	Deeno Consulting
March 12 - 14, 2012	Legal Risk Management Of OTC Derivatives	Euromoney Training
March 15 - 16, 2012	Liquidity Risk Management	Euromoney Training Asia
March 17 - 18, 2012	Risk Based Internal Auditing (RBIA)	Deeno Consulting
March 19 - 21, 2012	Credit Risk Management	Jeff & O'Brien Training International
March 19 - 22, 2012	Treasury Risk Management	Euromoney Training Emea Africa
March 19 - 22, 2012	Treasury Risk Management	Euromoney Training Emea Africa
March 26 - 30, 2012	Risk Management In Business Operations	Nigerian Institute Of Management (Chartered)
March 26 - 30, 2012	Stress Testing & Risk Management In Extreme Event	Jeff & O'Brien Training International
March 27 - 30, 2012	Bank Risk Management Including Basel Ii, Ii.5 And Iii	Euromoney Training Emea Africa
April 17 - 19, 2012	Credit Risk Management	Jeff & O'Brien Training International
April 23 - 27, 2012	Risk Management In Business Operations	Nigerian Institute Of Management (Chartered)
April 23 - 27, 2012	Bank Risk Management School	Euromoney Training Asia
April 30 - May 04, 2012	Risk Management In Business Operations	Nigerian Institute Of Management (Chartered)

### Security/Crime Prevention

January 23 - 27, 2012	Managing Security Risks In The Oil & Gas Sector	Arc Training
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January 30 - February 10, 2012	Security Management Stage 1	Arc Training
February 01 - 03, 2012	Effective Onsite Risk Assessment And Security Audit (1st Batch)	Nigerian Institute For Industrial Security (NIIS)
February 06 - 10, 2012	Certificate Course In Security Operations (1st Batch)	Nigerian Institute For Industrial Security (NIIS)
February 06 - 10, 2012	Managing Security Risks In The Oil & Gas Sector	Arc Training
February 06 - 17, 2012	Security Management Stage 2	Arc Training
February 06, 2012	Developing Security Risk Management (Workshop)	Arc Training
February 09, 2012	Corporate Response On Terrorism	Arc Training
February 13 - 17, 2012	Developing Intelligence In The Corporate Security Environment	Arc Training
February 13, 2012	Business Travel Security Management	Arc Training
February 14, 2012	IT Security Management	Arc Training
February 15, 2012	Business Continuity Management	Arc Training
February 20 - 24, 2012	Security Coordination & Management	Arc Training
February 27 - March 02, 2012	Protecting Infrastructure Against Bombing	Arc Training
February 27 - March 02, 2012	Security Management Research And Essay Writing Skills	Arc Training
February 29, 2012	1st Annual Conference Of Heads Of Security And CEOs Of Security Companies. Theme: Terrorism Risk In	Nigerian Institute For Industrial Security (NIIS)
February 27 - March 03, 2012	Security Surveying & Design	Arc Training
March 05 - 09, 2012	Security Coordination & Management	Arc Training
March 08 - 09, 2012	Security Report Writing (1st Batch)	Nigerian Institute For Industrial Security (NIIS)
March 12 - 13, 2012	Enhancing Strategic Advisory Skills	Nigerian Institute For Industrial Security (NIIS)
March 12 - 16, 2012	Developing Intelligence In The Corporate Security Environment	Arc Training
March 12 - 16, 2012	Crime Prevention And Security Design	Arc Training

March 19 - 30, 2012	Security Management Stage 1	Arc Training
March 21, 2012	Physical Security	Arc Training
March 22, 2012	Protection Against Explosive Devices	Arc Training
March 25 - April 05, 2012	Security Management Stage 1	Arc Training
March 26, 2012	Protection Of Sensitive Information	Arc Training
March 26 - 27, 2012	Conflict Management	Nigerian Institute For Industrial Security (NIIS)
March 27, 2012	Crisis Management	Arc Training
March 28, 2012	Introduction To Security Sector Reform-Foundation Course [Ptp.2011.06.E]	United Nations Institute For Training And Research (UNITAR)
March 30, 2012	The Role Of Private Security In National Security (1st Batch)	Nigerian Institute For Industrial Security (NIIS)
April 02 - 06, 2012	Effective Asset Protection Strategies (1st Batch)	Nigerian Institute For Industrial Security (NIIS)
April 09 - 20, 2012	Security Management Stage 2	Arc Training
April 10, 2012	The Role Of Private Security In National Security (2nd Batch)	Nigerian Institute For Industrial Security (NIIS)
April 23 - 27, 2012	Workplace Investigation And Interviewing	Arc Training
April 23 - 27, 2012	Security Coordination & Management	Arc Training
April 29 - May 03, 2012	Security Coordination & Management	Arc Training

## Strategic Management

January 09 - 13, 2012	Strategy & Strategic Planning	GLOMACS Training & Consultancy
January 16 - 27, 2012	Developing Senior Management Capacity	GTC Training International
February 06 - 17, 2012	Benchmarking For Improved Performance	Global Analytics Consulting
February 06 - 17, 2012	Creative Strategic Planning And Leadership	GLOMACS Training & Consultancy

February 13 - 17, 2012	Strategy & Strategic Planning	GLOMACS Training & Consultancy
March 05 - 08, 2012	Strategic Portfolio Management	Euromoney Training
March 05 - 09, 2012	Strategic Thinking & Business Planning	GLOMACS Training & Consultancy
March 05 - 16, 2012	Strategic Planning And Management Of Organisational Change	Global Analytics Consulting
March 18 - 22, 2012	Strategic Planning & Goal Setting: Setting Business Goals, Targets & Deliverables (Certified Planner)	GLOMACS Training & Consultancy
March 19 - 23, 2012	Strategic Thinking And Organizational Effectiveness	Nigerian Institute Of Management (Chartered)
April 02 - 06, 2012	Strategic Thinking And Organizational Effectiveness	Nigerian Institute Of Management (Chartered)
April 02 - 13, 2012	Leadership And Strategy For Senior Managers	GTC Training International
April 02 - 13, 2012	Developing Senior Management Capacity	GTC Training International
April 09 - 11, 2012	Advanced Strategic Management Tools For Business Growth	Institute Of Business Development (IBD)
April 16 - 27, 2012	Benchmarking For Improved Performance	GTC Training International
April 16 - 27, 2012	Enhanced Performance And Strategic Management BOOTCAMP	Global Analytics Consulting
April 17 - 20, 2012	Change Leadership & People Management	Tom Associates Training







































































































