












Fourth Quarter 2019 Conferences, Seminars and Training Guide

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Date	Course Title	Training Provider
Finance and Accounting		
2019-10-02 - 2019-10-04	Financial Management and Monitoring Course	 Symantic Consulting
2019-10-02 - 2019-10-04	Employees Exposure to Methods of Fraud Prevention Course	 Tom Associates Training
2019-10-03 - 2019-10-04	Inventory Accounting Course	 Tom Associates Training
2019-10-07 - 2019-10-11	Understanding Finance to Influence Strategic Decisions Training	 GLOMACS Training and Consultancy
2019-10-07 - 2019-10-11	Managing Accounts Payable Course	 Fontini Consulting Ltd
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Banking and Insurance		
2019-10-07 - 2019-10-18	Training on Monitoring and Evaluating, Accountability and Learning.	 Data-Afrique Consultants
2019-10-07 - 2019-10-11	Value for Money Audit Training	 Data-Afrique Consultants
2019-10-07 - 2019-10-11	International Financial Reporting Standards (IFRS) Course	 EuroMaTech Training and Management Consultancy
2019-10-07 - 2019-10-11	Banking Operations Workshop	 Tom Associates Training
2019-10-07 - 2019-10-18	Training on Advanced Financial Management, Grants Management and Auditing for Donor Funded Projects	 Data-Afrique Consultants
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Operations Management		
2019-10-07 - 2019-10-18	Training on Monitoring and Evaluating, Accountability and Learning.	 Data-Afrique Consultants

2019-10-07 - 2019-10-11	Facilities Maintenance and Management Training	 Capacity for Africa
2019-10-07 - 2019-10-11	Training on Managing Vendor Qualification, Performance, and Contract Compliance	 Data-Afrique Consultants
2019-10-14 - 2019-10-16	Operational Excellence Practices for Work Efficiency and Reduced Cost Training	 Tom Associates Training
2019-10-16 - 2019-10-18	Inventory, Logistics and Distribution Management Course	 Tom Associates Training



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Project Management

2019-10-05 - 2019-10-19	Project Management Professional (PMP) Training	 JK Michaels Consulting
2019-10-07 - 2019-10-18	Training on Monitoring and Evaluating, Accountability and Learning.	 Data-Afrique Consultants
2019-10-07 - 2019-10-11	Advanced Project Monitoring and Evaluation for Development Projects Training	 Data-Afrique Consultants
2019-10-07 - 2019-10-11	Training on Project Design Using Logical Framework Approach	 Data-Afrique Consultants
2019-10-07 - 2019-10-18	International Training on Monitoring and Evaluation for Development Results	 Data-Afrique Consultants



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Strategic Management

2019-10-07 - 2019-10-11	Understanding Finance to Influence Strategic Decisions Training	 GLOMACS Training and Consultancy
2019-10-22 - 2019-10-23	Root Cause Analysis Training: Diagnosing Underlying Causes of Problems and Undesired Events	 Tom Associates Training
2019-11-05 - 2019-11-08	Strategic Planning Workshop	 Centre for Public Service Productivity and Development

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Health, Safety and Environment (HSE)

2019-10-02 - 2019-10-04	Healthcare Risk Management Course	 Symantic Consulting
2019-10-07 - 2019-10-18	Remote Sensing and GIS for Public Health and Epidemiology Course	 Foscore Development Center

2019-10-14 - 2019-10-18	Training on Climate Change and Water Resources Management	 Datastat Research Center
2019-10-14 - 2019-10-18	ISO 14001 Environmental Management Lead Implementer - Training and Certification	 International Network for Corporate Social Responsibility (INCSR)
2019-10-14 - 2019-10-18	Training on Water, Sanitation and Hygiene in Emergencies	 Datastat Research Center






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Oil and Gas

2019-10-07 - 2019-10-18	The 10-Day Training Course on International Oil and Gas Business Management	 PetroKnowledge Training
2019-10-13 - 2019-10-17	Oil Movement, Storage and Troubleshooting: Management and Operation of Oil and Gas Terminals Course	 EuroMaTech Training and Management Consultancy
2019-10-17 - 2019-10-18	Basic first aid Training	 Angelus Consulting and Research Limited

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Logistics and Supply Chain Management

2019-10-07 - 2019-10-11	Procurement Planning and Management Workshop	 Capacity for Africa
2019-10-07 - 2019-10-18	Truck Driving Course	 Alpha Partners
2019-10-07 - 2019-10-18	Training on Inventory Control and Warehouse Management	 Data-Afrique Consultants
2019-10-07 - 2019-10-11	Training on Value Chain Development and Market Linkage	 Data-Afrique Consultants
2019-10-14 - 2019-10-16	Inventory Management and Stock Control Course	 Impact Training and Management Consulting Limited

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Marketing and Sales Management

2019-10-02 - 2019-10-04	Relationship Management and Marketing Skills Course	 Tom Associates Training
2019-10-07 - 2019-10-11	Mastering Digital and Social Media Marketing Course	 Tom Associates Training
2019-10-07 - 2019-10-09	Professional Selling Skills Course	 Impact Training and Management Consulting Limited

2019-10-07 - 2019-10-11	Business Data Analytics with Excel Training	 GoldStead Resources Company Limited
2019-10-08 - 2019-10-08	Advanced Sales and Marketing Training for Winning New Business	 SDIL

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Human Resource Management

2019-10-02 - 2019-10-04	Mastering Negotiations Course: The Principles and Practice	 Tom Associates Training
2019-10-02 - 2019-10-04	HR Metrics and Analytics Course	 Chartered Institute of Personnel Management of Nigeria
2019-10-02 - 2019-10-03	Consulting Skills for HR Course	 Chartered Institute of Personnel Management of Nigeria
2019-10-07 - 2019-10-11	Training Needs Analysis: Determining Training Needs	 HRODC Postgraduate Training Institute, A Postgraduate-Only Institution
2019-10-07 - 2019-10-11	Competencies in Human Resources Management - Basic Human Resources Management Course	 Tom Associates Training

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Leadership and Self Development

2019-10-06 - 2019-10-10	Time Management and Personal Effectiveness	 EuroMaTech Training and Management Consultancy
2019-10-07 - 2019-10-09	Frontline Leadership: Emerging Leadership Course	 Tom Associates Training
2019-10-07 - 2019-10-11	Strategic Communication Training: The Managers' and Executives' Program	 Data-Afrique Consultants
2019-10-14 - 2019-10-18	Managing the Learning and Development Function Training	 Tom Associates Training
2019-10-14 - 2019-10-18	Training on Leadership and management	 Datastat Research Center

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Public Administration

2019-10-07 - 2019-10-11	Enhancement of Public Service Officers Commercialization Talent	 Tom Associates Training
2019-10-07 - 2019-10-18	Training on Non-Governmental Organizations (NGOs) Management	 Data-Afrique Consultants

2019-10-07 - 2019-10-11	International Public Sector Accounting Standards (IPSASS) Fundamentals	 Data-Afrique Consultants
2019-10-07 - 2019-10-11	Training on Management of the Contemporary Public Sector: The Pressure to Change	 Tom Associates Training
2019-10-14 - 2019-10-18	Multi-Year Budgeting for Public Sector Planning Officers Training	 Tom Associates Training

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Real Estate Management

2019-10-13 - 2019-10-17	Certificate in Commercial Real Estate Analysis and Investments	 LEORON Professional Development Institute
2019-10-14 - 2019-10-26	Conveyancing and Property Valuation Course	 HRODC Postgraduate Training Institute, A Postgraduate-Only Institution

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Information and Communications Technology

2019-10-07 - 2019-10-11	Mastering Digital and Social Media Marketing Course	 Tom Associates Training
2019-10-07 - 2019-10-11	Training on Data Management and Statistical Analysis using Stata	 Data-Afrique Consultants
2019-10-07 - 2019-10-18	Training on Financial Analysis Using Excel	 Data-Afrique Consultants
2019-10-08 - 2019-10-11	Strategic ICT Management for IT and Non IT Managers Course	 Newways Consulting
2019-10-08 - 2019-10-11	Putting Data to Work - Analyses of Past, Present and Forecast of Business	 Tom Associates Training

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Engineering and Technical Skills

2019-10-06 - 2019-10-10	Excellence in Maintenance and Reliability Management: Preventive and Predictive Maintenance and Machinery Failure Analysis Course	 EuroMaTech Training and Management Consultancy
2019-10-07 - 2019-10-11	Training on Managing Vendor Qualification, Performance, and Contract Compliance	 Data-Afrique Consultants
2019-11-14 - 2019-11-15	Bearing Installation and Maintenance Course	 Angelus Consulting and Research Limited
2019-12-08 - 2019-12-12	Storage Tank Design, Construction and Maintenance Course	 GLOMACS Training and Consultancy

2019-12-15 - 2019-12-19	Maintenance and Reliability Best Practices Training	 PetroKnowledge Training
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General Management

2019-10-07 - 2019-10-11	Facilities Maintenance and Management Training	 Capacity for Africa
2019-10-07 - 2019-10-09	Frontline Leadership: Emerging Leadership Course	 Tom Associates Training
2019-10-07 - 2019-10-11	Budgeting, Budgetary Control & Monitoring Course	 Capacity for Africa
2019-10-07 - 2019-10-11	Strategic Communication Training: The Managers' and Executives' Program	 Data-Afrique Consultants
2019-10-14 - 2019-10-18	Corporate Communication and Media Training	 Capacity for Africa

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Administrative and Secretarial

2019-10-02 - 2019-10-04	Administrative Officers and Secretaries Performance Course	 Core Trainers
2019-10-02 - 2019-10-04	Administrative Officers and Secretaries Performance Course	 Core Trainers
2019-10-02 - 2019-10-04	Parish Administrators Training	 Tom Associates Training
2019-10-07 - 2019-10-11	Advanced Secretarial Skills Training	 Capacity for Africa
2019-10-07 - 2019-10-10	6th Annual Admin Officers and Secretaries Conference 2019	 Newways Consulting

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Media and Communication

2019-10-07 - 2019-10-11	Training on Communication and Presentation Skills	 Data-Afrique Consultants
2019-10-07 - 2019-10-11	Training on Digital/Social Media Skills	 Data-Afrique Consultants
2019-10-07 - 2019-10-11	Training on Strategic Media Relations	 Data-Afrique Consultants

2019-10-14 - 2019-10-18	Corporate Communication and Media Training	 Capacity for Africa
2019-10-14 - 2019-10-18	Training on Development Communications	 Data-Afrique Consultants






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Customer Service and Support

2019-10-07 - 2019-10-11	Customer Care and Conflict Resolution Training	 Capacity for Africa
2019-10-16 - 2019-10-18	Customer Care Essentials Course	 Tom Associates Training
2019-11-12 - 2019-11-14	Front Desk and Customer Relations Skills Course	 Tom Associates Training





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Entrepreneurship and Business Development

2019-10-07 - 2019-10-11	Enterprise Proficiency for Small and Medium Size Business Owners Course	 Tom Associates Training
2019-10-16 - 2019-10-18	How to Find and Win New Business - Opening Doors and Converting Opportunities	 Tom Associates Training
2019-10-21 - 2019-10-25	Managing Your Business for The Long Term - Practical Steps to Sustained Shareholder Value	 Tom Associates Training
2019-10-28 - 2019-10-31	Building and Sustaining a Successful Enterprise Course	 Tom Associates Training
2019-10-28 - 2019-10-30	Human Resources Business Partnership Approaches Course	 LCL Coaches Consultants

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Agriculture and Rural Development

2019-10-07 - 2019-10-18	Training on Non-Governmental Organizations (NGOs) Management	 Data-Afrique Consultants
2019-10-14 - 2019-10-18	Training on Climate Change and Water Resources Management	 Datastat Research Center
2019-10-14 - 2019-10-18	Training on Resilient Livelihoods	 Data-Afrique Consultants
2019-10-14 - 2019-10-18	Farmer Field School (FFS) Training	 Data-Afrique Consultants

2019-10-14 - 2019-10-18	Agri-Business, Enterprise Development and Market Linkage Course	 Foscore Development Center
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Internal Audit and Fraud

2019-10-02 - 2019-10-04	Financial Management and Monitoring Course	 Symantic Consulting
2019-10-07 - 2019-10-11	Value for Money Audit Training	 Data-Afrique Consultants
2019-10-14 - 2019-10-18	Internal Audit for Result Course	 Timeline Global Link Consulting

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Nursing and Midwifery

2019-10-02 - 2019-10-04	Healthcare Risk Management Course	 Symantic Consulting
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Risk Management

2019-10-02 - 2019-10-04	Healthcare Risk Management Course	 Symantic Consulting
2019-10-14 - 2019-10-18	Training on Resilient Livelihoods	 Datastat Research Center
2019-10-14 - 2019-10-18	ISO 31000 Lead Risk Manager Course (PECB)	 Tenol Alpha



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Energy and Power

2019-10-06 - 2019-10-10	Excellence in Maintenance and Reliability Management: Preventive and Predictive Maintenance and Machinery Failure Analysis Course	 EuroMaTech Training and Management Consultancy
2019-12-08 - 2019-12-12	Storage Tank Design, Construction and Maintenance Course	 GLOMACS Training and Consultancy

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Time and Self Management

2019-10-03 - 2019-10-04	Training on How to Manage Workloads for Effectiveness?	 Tom Associates Training
2019-10-06 - 2019-10-10	Time Management and Personal Effectiveness	 EuroMaTech Training and Management Consultancy

2019-10-09 - 2019-10-11	Effective Management of Time, Priority and Work Pressure Course	 Tom Associates Training
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Report and Speech Writing

2019-10-07 - 2019-10-11	Training on Communication and Presentation Skills	 Data-Afrique Consultants
2019-10-28 - 2019-10-31	Report and Proposal Writing/Crucial Communications Course	 Tom Associates Training

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Research Methodology and Analytics

2019-10-07 - 2019-10-11	Training on Data Management and Statistical Analysis using Stata	 Data-Afrique Consultants
2019-10-07 - 2019-10-18	International Training on Monitoring and Evaluation for Development Results	 Data-Afrique Consultants
2019-10-07 - 2019-10-18	Research Design, Mobile Data Collection and Mapping, Data analysis using NVIVO and STATA Course	 Foscore Development Center
2019-10-14 - 2019-10-25	Project Monitoring and Evaluation with Data Management and Analysis Course	 Foscore Development Center
2019-10-14 - 2019-10-18	Quantitative Data Management and Analysis with R Course	 Foscore Development Center



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Protocol and Travel Management

2019-10-07 - 2019-10-11	Protocol, Public Relations and Events Management Course	 Tom Associates Training
2019-11-18 - 2019-11-22	Protocol, Public Relations and Events Management Course	 Tom Associates Training

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Pre-Retirement and New Beginnings

2019-11-11 - 2019-11-15	Pre-Retirement Course: Preparing to Manage a New Beginning	 Tom Associates Training
2019-11-12 - 2019-11-15	4th Annual Pension Admin Conference 2019	 Newways Consulting

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Corporate Social Responsibility (CSR)

2019-10-07 - 2019-10-11	ISO 26000 Social Responsibility Lead Implementer - Training and Certification	 International Network for Corporate Social Responsibility (INCSR)
2019-10-14 - 2019-10-18	Training on Corporate Social Responsibility	 Datastat Research Center

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Economic Management

2019-10-07 - 2019-10-11	Budgeting, Budgetary Control & Monitoring Course	 Capacity for Africa
2019-10-14 - 2019-10-18	Training on Strategic Negotiations and Conflict Resolutions For Public and Private Sector Executives	 Datastat Research Center
2019-10-14 - 2019-10-18	Training on Grant Management and Fundraising	 Datastat Research Center


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Management Consultancy

2019-10-02 - 2019-10-04	Training on Fundamentals of Risks Associated with Commercial Contracts Administration	 Tom Associates Training
2019-10-03 - 2019-10-04	Training on Innovating for Business - Rethinking Products and Service Success Strategies	 Tom Associates Training
2019-10-07 - 2019-10-11	Training of Trainers (TOT) Course	 Data-Afrique Consultants
2019-10-14 - 2019-10-18	Training on Professional Consulting	 Datastat Research Center


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E-Learning

2019-10-16 - 2019-10-18	How to Find and Win New Business - Opening Doors and Converting Opportunities	 Tom Associates Training
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Drivers and Driving

2019-10-07 - 2019-10-18	Truck Driving Course	 Alpha Partners
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Corporate Governance

2019-10-16 - 2019-10-18	Corporate Governance: Principles, Policies and Best Practices Course	 McTimothy Associates
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Telecommunications

2019-10-07 - 2019-10-11	Training on Digital/Social Media Skills	 Data-Afrique Consultants
2019-10-07 - 2019-10-11	Training on Strategic Media Relations	 Data-Afrique Consultants
2019-10-14 - 2019-10-18	Training on Development Communications	 Data-Afrique Consultants

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Conferences AGM Seminars

2019-10-07 - 2019-10-10	6th Annual Admin Officers and Secretaries Conference 2019	 Newways Consulting
2019-11-12 - 2019-11-15	4th Annual Pension Admin Conference 2019	 Newways Consulting


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Executive Education

2019-10-07 - 2019-10-11	Strategic Communication Training: The Managers' and Executives' Program	 Data-Afrique Consultants
2019-10-16 - 2019-10-17	Developing Interpersonal Influence, Addressing Vulnerability, and Achieving Authenticity for Value Creation	 TEXEM


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Aviation and Maritime

2019-11-04 - 2019-11-08	Marine Environment Protection Training	 Newways Consulting
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Security and Crime Prevention

2019-11-04 - 2019-11-08	Marine Environment Protection Training	 Newways Consulting
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Education

2019-10-16 - 2019-10-17	Developing Interpersonal Influence, Addressing Vulnerability, and Achieving Authenticity for Value Creation	 TEXEM
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