



## Second Quarter 2021 Conferences, Seminars and Training Guide

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Date	Course Title	Training Provider
<b>General Management</b>		
2021-04-12 - 2021-04-16	Internet of Things for Business Professionals (IoTBIZ) Training	 Capacity for Africa
2021-04-14 - 2021-04-15	Creative Problem-Solving and Decision-Making Techniques	 McTimothy Associates Consulting LLC
2021-04-19 - 2021-04-30	Advanced Budgeting, Budgetary Control and Monitoring Course	 Capacity for Africa
2021-04-20 - 2021-04-23	Mastering and Managing the Corporate Planning Function Course	 Tom Associates Training
2021-04-21 - 2021-04-23	Basic Management Process: Early Stage Managers Development Programme	 Tom Associates Training
<i>To view more courses in this category, <a href="#">click here</a></i>		
<b>Human Resource Management</b>		
2021-04-07 - 2021-04-09	Virtual Training on Payroll Management, Compensation and Benefits Administration	 Tom Associates Training
2021-04-13 - 2021-04-16	Virtual Training on Talent Optimization - Pillars Of Talent Management Practices	 Tom Associates Training
2021-04-19 - 2021-04-23	Competencies in Human Resources Management Training: Basic Human Resources Management	 Tom Associates Training
2021-04-21 - 2021-04-23	Effective Compensation, Payroll Planning and Total Benefits Management Course	 McTimothy Associates Consulting LLC
2021-04-26 - 2021-04-30	Human Resource Metrics and Analytics: The Strategic Business Partner	 GoldStead Resources Company Limited
<i>To view more courses in this category, <a href="#">click here</a></i>		
<b>Customer Service and Support</b>		
2021-04-07 - 2021-04-09	Virtual Training on Call Centre Training	 Tom Associates Training

2021-04-09 - 2021-04-10	Social Customer Service Management Course	 McTimothy Associates Consulting LLC
2021-05-03 - 2021-05-07	Training on Customer Care and Public Relations	 Data-Afrique Consultants
2021-05-18 - 2021-05-21	Achieving Customer Service Excellence Workshop	 Francis Consulting
2021-05-18 - 2021-05-21	Managing the Front Office and Customer Relations Training	 Fontini Consulting Ltd

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### Internal Audit and Fraud

2021-04-12 - 2021-04-16	Internal Audit for Result Course	 Timeline Global Link Consulting
2021-04-12 - 2021-04-16	Experienced Auditors Refresher Programme	 Tom Associates Training
2021-04-19 - 2021-04-21	Asset Misappropriation Course	 TSI Limited
2021-04-19 - 2021-04-23	Internal Control and Audit for Result Training	 GoldStead Resources Company Limited
2021-05-03 - 2021-05-07	Value for Money Audit Training	 Data-Afrique Consultants

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### Administrative and Secretarial

2021-04-12 - 2021-04-16	Developing Personal Assistants (PA) Management Skills Course	 Capacity for Africa
2021-04-12 - 2021-04-16	Administrative Office Management Course	 Capacity for Africa
2021-04-26 - 2021-04-30	Administrative Functions and Office Management Course	 Tom Associates Training
2021-05-03 - 2021-05-07	Training on Customer Care and Public Relations	 Data-Afrique Consultants
2021-05-03 - 2021-05-07	Training on Records Management	 Data-Afrique Consultants

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### Time and Self Management

2021-04-12 - 2021-04-16	Developing Personal Assistants (PA) Management Skills Course	 Capacity for Africa
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### E-Learning

2021-04-07 - 2021-04-09	Virtual Training on Call Centre Training	 Tom Associates Training
2021-04-07 - 2021-04-09	The Techniques of Consultative Selling Course	 Tom Associates Training
2021-04-07 - 2021-04-09	Virtual Training on Payroll Management, Compensation and Benefits Administration	 Tom Associates Training
2021-04-07 - 2021-04-09	Virtual Training on Credit Sales, Debt Recovery and Account Receivables Management	 Tom Associates Training
2021-04-12 - 2021-04-16	ISO 9001 Quality Management System Lead Auditor Training (PECB)	 Tenol Alpha

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### Operations Management

2021-04-07 - 2021-04-09	Stores Keeping and Inventory Management	 Tom Associates Training
2021-04-12 - 2021-04-16	ISO 9001 Quality Management System Lead Auditor Training (PECB)	 Tenol Alpha
2021-04-14 - 2021-04-16	Operational Excellence Practices for Work Efficiency and Reduced Cost Training	 Tom Associates Training
2021-04-15 - 2021-04-17	Training on Total Quality Management (TQM): Tool Box for Continual Improvement	 McTimothy Associates Consulting LLC
2021-04-28 - 2021-04-30	ISO 31000 Risk Manager Virtual Course (PECB Certified)	 Tenol Alpha

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### Risk Management

2021-04-12 - 2021-04-16	Comprehensive Course on Internal Control, Compliance, Governance and Risk Management	 Capacity for Africa
2021-04-21 - 2021-04-23	Fundamentals of Risks Associated with Commercial Contracts Administration	 Tom Associates Training
2021-04-28 - 2021-04-30	ISO 31000 Risk Manager Virtual Course (PECB Certified)	 Tenol Alpha

### Media and Communication

2021-04-21 - 2021-04-23	Selling and Marketing in the Digital Platform	 Core Trainers
2021-05-03 - 2021-05-07	Corporate Communications and Media Relations Management Course	 Data-Afrique Consultants
2021-05-03 - 2021-05-07	Training on Customer Care and Public Relations	 Data-Afrique Consultants
2021-06-14 - 2021-06-18	Corporate Communications and Public Relations Course	 Foscore Development Center

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### Leadership and Self Development

2021-04-07 - 2021-04-09	Mastering Managerial Competencies at the Work Place Training	 Tom Associates Training
2021-04-12 - 2021-04-14	Delivering Results through Teams Training	 Tom Associates Training
2021-04-12 - 2021-04-16	Training Course on Knowledge Management	 Datastat Research Center
2021-04-14 - 2021-04-15	Creative Problem-Solving and Decision-Making Techniques	 McTimothy Associates Consulting LLC
2021-04-15 - 2021-04-17	Building and Leading High Performance Teams Training	 McTimothy Associates Consulting LLC

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### Information and Communications Technology

2021-04-12 - 2021-04-16	Advanced Information and Communication Technology Course	 Francis Consulting
2021-04-12 - 2021-04-16	Internet of Things for Business Professionals (IoTBIZ) Training	 Capacity for Africa
2021-04-12 - 2021-04-16	Training Course on GIS and Statistical Analysis for WASH Programmes	 Datastat Research Center
2021-04-13 - 2021-04-16	Virtual Training on Big Data Analysis and Dashboard with Microsoft Excel for Business Analysts	 Tom Associates Training
2021-05-17 - 2021-05-21	Electronic Document and Records Management Training Course	 Foscore Development Center

## Logistics and Supply Chain Management

2021-04-07 - 2021-04-09	Stores Keeping and Inventory Management	 Tom Associates Training
2021-04-12 - 2021-04-14	Inventory (Stock) Control Training	 Tom Associates Training
2021-04-19 - 2021-04-23	Virtual Training on Supply Chain and Logistics Management Course	 Tom Associates Training
2021-04-26 - 2021-04-30	Certificate in Supply Chain and Operations Management (CISCOM) Course	 TSI Limited
2021-05-03 - 2021-05-07	Training on Value Chain Development and Market Linkage	 Data-Afrique Consultants

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## Marketing and Sales Management

2021-04-07 - 2021-04-09	The Techniques of Consultative Selling Course	 Tom Associates Training
2021-04-07 - 2021-04-09	Virtual Training on Credit Sales, Debt Recovery and Account Receivables Management	 Tom Associates Training
2021-04-12 - 2021-04-16	Accelerating the Senior Sales Managers Productivity Course	 Tom Associates Training
2021-04-15 - 2021-04-17	Advanced Digital Marketing Management	 McTimothy Associates Consulting LLC
2021-04-21 - 2021-04-23	Selling and Marketing in the Digital Platform	 Core Trainers

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## Entrepreneurship and Business Development

2021-04-13 - 2021-04-16	Virtual Training on Strategic Brand Management: Success with Product Management	 Tom Associates Training
2021-04-20 - 2021-04-22	Presentation that Creates Impact and Get Business	 LCL Coaches Consultants
2021-04-21 - 2021-04-23	Virtual Training on How to Turn Around an Underperforming Business: Five Steps to Breathing New Life Into a Difficult Business	 Tom Associates Training

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## Strategic Management

2021-04-12 - 2021-04-16	Sustainability - How To Enhance The Enterprise Shareholder Value	 Tom Associates Training
2021-04-13 - 2021-04-16	Virtual Training on Strategic Brand Management: Success with Product Management	 Tom Associates Training
2021-04-19 - 2021-04-30	Advanced Budgeting, Budgetary Control and Monitoring Course	 Capacity for Africa
2021-05-03 - 2021-05-07	Training Course on Strategic Crisis Management and Corporate Risk Reduction	 Data-Afrique Consultants
2021-05-03 - 2021-05-14	Training on Program/Project Monitoring, Evaluation, Accountability and Learning (PMEAL)	 Data-Afrique Consultants

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### Banking and Insurance

2021-04-06 - 2021-04-09	Bank Treasury Management Training	 Tom Associates Training
2021-04-13 - 2021-04-16	Mastering Foreign Exchange, Money Markets and Derivatives Strategies Course	 Newways Consulting
2021-04-19 - 2021-04-23	Internal Control and Audit for Result Training	 GoldStead Resources Company Limited
2021-04-21 - 2021-04-23	Virtual Training on Anti-Money Laundering, Economic Crimes and Countering Terrorism Financing	 Tom Associates Training
2021-05-03 - 2021-05-07	Value for Money Audit Training	 Data-Afrique Consultants

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### Finance and Accounting

2021-04-07 - 2021-04-09	Virtual Training on Credit Sales, Debt Recovery and Account Receivables Management	 Tom Associates Training
2021-04-08 - 2021-04-10	Intermediate Excel for Financial and Business Analysis Course	 McTimothy Associates Consulting LLC
2021-04-12 - 2021-04-16	Experienced Auditors Refresher Programme	 Tom Associates Training
2021-04-12 - 2021-04-16	Sustainability - How To Enhance The Enterprise Shareholder Value	 Tom Associates Training

2021-04-13 - 2021-04-16	Mastering Foreign Exchange, Money Markets and Derivatives Strategies Course	 Newways Consulting
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### Research Methodology and Analytics

2021-04-26 - 2021-04-30	Quantitative Data Management and Analysis with SPSS Course	 Foscore Development Center
2021-05-03 - 2021-05-14	Training on Research Design, Data Management and Statistical Analysis Using SPSS	 Data-Afrique Consultants
2021-05-03 - 2021-05-07	Mobile Data Collection Using ONA and Kobo Toolbox Training	 Data-Afrique Consultants
2021-06-07 - 2021-06-18	Research Design,ODK Mobile Data Collection,GIS Mapping, Data Analysis using NVIVO and STATA Course	 Foscore Development Center

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### Project Management

2021-04-12 - 2021-04-23	Advanced Monitoring and Evaluation for Development Results Course	 Foscore Development Center
2021-04-26 - 2021-04-30	GIS for Monitoring and Evaluation Course	 Foscore Development Center
2021-05-03 - 2021-05-07	Advanced Project Monitoring and Evaluation for Development Projects Training	 Data-Afrique Consultants
2021-05-03 - 2021-05-14	Training on Research Design, Data Management and Statistical Analysis Using SPSS	 Data-Afrique Consultants
2021-05-03 - 2021-05-07	Mobile Data Collection Using ONA and Kobo Toolbox Training	 Data-Afrique Consultants

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### Public Administration

2021-04-20 - 2021-04-23	Mastering and Managing the Corporate Planning Function Course	 Tom Associates Training
2021-06-14 - 2021-06-18	Corporate Communications and Public Relations Course	 Foscore Development Center

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### Protocol and Travel Management

2021-05-04 - 2021-05-06	Corporate Travels and Protocol Management Course	 McTimothy Associates Consulting LLC
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## Corporate Governance

2021-04-12 - 2021-04-16	Comprehensive Course on Internal Control, Compliance, Governance and Risk Management	 Capacity for Africa
2021-05-03 - 2021-05-14	Training Course on Non-Governmental Organizations NGOs Management	 Data-Afrique Consultants
2021-05-03 - 2021-05-07	Training Course on Strategic Crisis Management and Corporate Risk Reduction	 Data-Afrique Consultants
2021-05-03 - 2021-05-07	Training on Pension Fund Strategies, Governance, Regulation and Investment	 Data-Afrique Consultants
2021-06-14 - 2021-06-18	Managing Compliance in the Workplace	 GTC

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## Legal and Legislative

2021-05-18 - 2021-05-21	The Company Secretary/Legal Adviser Program	 Centre for Public Service Productivity and Development
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## Agriculture and Rural Development

2021-04-26 - 2021-04-30	GIS for Monitoring and Evaluation Course	 Foscore Development Center
2021-05-03 - 2021-05-07	Gender Mainstreaming in Agriculture and Rural Development Training	 Data-Afrique Consultants
2021-05-03 - 2021-05-07	Resilient Livelihoods Training	 Data-Afrique Consultants

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## Report and Speech Writing

2021-04-07 - 2021-04-09	Business Presentation and Persuasive Public Speaking Skills Course	 Tom Associates Training
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## Health, Safety and Environment (HSE)

2021-04-14 - 2021-04-16	Training on Health, Safety and Environment Workshop	 McTimothy Associates Consulting LLC
2021-04-15 - 2021-04-17	IOSH Managing Safety Course	 McTimothy Associates Consulting LLC
2021-05-03 - 2021-05-07	Resilient Livelihoods Training	 Data-Afrique Consultants

2021-05-03 - 2021-05-07

Training on Behaviour Change  
Communication for Health Promotion



Data-Afrique Consultants

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### Management Consultancy

2021-04-21 - 2021-04-23

Fundamentals of Risks Associated with  
Commercial Contracts Administration



Tom Associates Training

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### Economic Management

2021-04-19 - 2021-04-30

Advanced Budgeting, Budgetary Control and  
Monitoring Course



Capacity for Africa

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### Energy and Power

2021-05-03 - 2021-05-05

Training on Energy Procurement and Supply  
Management



Core Trainers

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### Aviation and Maritime

2021-04-20 - 2021-04-23

Air Cargo Management Course



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