














## Third Quarter 2018 Conferences, Seminars and Training Guide

Follow us on   

(Premium subscribers only)






Please click on your preferred course for more information

Date	Course Title	Training Provider
<b>Logistics and Supply Chain Management</b>		
2018-07-18 - 2018-07-20	Advanced Strategic Warehousing Course	 Tom Associates
2018-07-23 - 2018-07-24	Logistics and Supply Chain Management Course	 Allied Educational Resources Ltd.
2018-07-30 - 2018-08-01	Contract and Procurement Fraud Course- Auditing the Procurement Process	 TSI Limited
2018-08-01 - 2018-08-03	Inventory, Logistics and Distribution Management Course	 Tom Associates
2018-08-14 - 2018-08-17	Modern Purchasing and Contract Management Course	 Alpha Partners
<i>To view more courses in this category, <a href="#">click here</a></i>		
<b>Internal Audit and Fraud</b>		
2018-07-30 - 2018-08-01	Contract and Procurement Fraud Course- Auditing the Procurement Process	 TSI Limited
2018-08-01 - 2018-08-03	Drafting Effective Internal Control Procedures and Compliance Programmes	 Symantic Consulting
2018-08-07 - 2018-08-10	Fraud Detection, Prevention and Control Course	 Alpha Partners
2018-08-07 - 2018-08-10	How to Conduct a Successful Internal Audit Training	 Alpha Partners
2018-08-13 - 2018-08-17	Forensic Accounting Professional Certification Course (leading to MSc. Forensic Accounting)	 TSI Limited
<i>To view more courses in this category, <a href="#">click here</a></i>		
<b>Administrative and Secretarial</b>		
2018-07-30 - 2018-07-31	Executive Administrative Personal Assistant Workshop	 Allied Educational Resources Ltd.

2018-08-07 - 2018-08-09	The FOI Act 2011 and Corporate Office Administration, Record and Information Management and Document Tracking Workshop	 Newways Consulting
2018-08-08 - 2018-08-10	Secretaries and Personal Assistants Supplementary Training	 Core Trainers
2018-09-18 - 2018-09-21	Excellence for Executive Secretaries, PA's and Administrative Professionals Workshop	 Alpha Partners

To view more courses in this category, [click here](#)

### Finance and Accounting

2018-07-18 - 2018-07-20	Tax Administration and Reduction Techniques	 Fontini Consulting Ltd
2018-07-18 - 2018-07-20	Debt Recovery and Credit Management Course	 Tom Associates
2018-07-25 - 2018-07-27	Financial Aspects of the Sales and Marketing Process Training: Finance for Sales and Marketing Professionals	 Tom Associates
2018-08-05 - 2018-08-09	Financial Modelling Master - Advanced Diploma Course on Financial Modelling using Excel and VBA	 LEORON Professional Development Institute
2018-08-06 - 2018-08-10	How to Enhance the Enterprise Shareholder Value Course	 Tom Associates


To view more courses in this category, [click here](#)

### Information and Communications Technology

2018-08-07 - 2018-08-09	The FOI Act 2011 and Corporate Office Administration, Record and Information Management and Document Tracking Workshop	 Newways Consulting
2018-08-14 - 2018-08-17	Disaster Recovery Planning: Ensuring Business Continuity Course	 Alpha Partners
2018-08-14 - 2018-08-17	Advanced Network Configuration and Troubleshooting Training	 Alpha Partners
2018-09-10 - 2018-09-13	6th Annual E-Library Management Conference	 Centre for Public Service Productivity and Development

To view more courses in this category, [click here](#)

### Catering and Hotel Management

2018-08-14 - 2018-08-17	Best Practice in Hotel and Restaurant Management Course	 Alpha Partners
-------------------------	---	--






To view more courses in this category, [click here](#)

### General Management

2018-07-18 - 2018-07-20	Mastering and Managing the Corporate Planning Function Course	 Tom Associates
2018-07-25 - 2018-07-27	Succession Planning in all Strategic Business Units	 Symantic Consulting
2018-08-01 - 2018-08-01	Managing the Millennials and the Generation Divide Evolving in the Workplace Course	 Tom Associates
2018-08-01 - 2018-08-03	Basic Management Process Course: Early Stage Managers Development Programme	 Tom Associates
2018-08-07 - 2018-08-10	Personal Skills for Professional Excellence Course	 Alpha Partners




*To view more courses in this category, [click here](#)*

### Strategic Management

2018-07-25 - 2018-07-27	Succession Planning in all Strategic Business Units	 Symantic Consulting
2018-07-30 - 2018-08-03	Strategic Planning Specialist Course (The Art of Strategic Management)	 EuroMaTech Training and Management Consultancy
2018-08-08 - 2018-08-10	Mastering Competitive Positioning, Blue Ocean Strategy and Value Chain Management Course	 Tom Associates
2018-08-13 - 2018-08-17	Medium Term Sector Strategies Training for Ministries, Department and Agencies	 Tom Associates
2018-09-10 - 2018-09-14	Strategy and Strategic Planning Seminar (NASBA® Approved)	 GLOMACS Training and Consultancy


*To view more courses in this category, [click here](#)*

### Time and Self Management

2018-08-09 - 2018-08-10	Time and Priority Management Course	 Impact Training and Management Consulting Limited
2018-08-29 - 2018-08-31	Effective Management of Time, Priority and Work Pressure Course	 Tom Associates
2018-09-30 - 2018-10-04	Advanced Emotional Intelligence Course: Unleashing the Power in You	 GLOMACS Training and Consultancy

*To view more courses in this category, [click here](#)*

### Media and Communication

2018-07-18 - 2018-07-20	Smarter Presentation and Persuasive Public Speaking Skills Training	 Tom Associates
-------------------------	---	--

2018-08-13 - 2018-08-17	Excellent English Course for Public Service Officers	 Tom Associates
2018-08-13 - 2018-08-17	Excellent English for Public Service Officers Course	 Tom Associates
2018-08-18 - 2018-08-24	Accelerated Certification Training in Public Relations	 Ogudoro Leadership Trainers and Management Consultants




*To view more courses in this category, [click here](#)*

### Entrepreneurship and Business Development

2018-07-23 - 2018-07-27	Growing as an Entrepreneur Course - What Set Successful Entrepreneurs Apart	 Tom Associates
2018-07-25 - 2018-07-27	Business Acumen Master Class: Transformative Learning of How the Business Makes Money	 Tom Associates
2018-07-25 - 2018-07-27	Business Acumen Master Class Course	 Tom Associates
2018-08-01 - 2018-08-03	How to Turn Around an Underperforming Business Course	 Tom Associates
2018-08-01 - 2018-08-03	Certified Business Analysis Professional Course	 JK Michaels Consulting




*To view more courses in this category, [click here](#)*



### Banking and Insurance

2018-07-24 - 2018-07-27	Bank Treasury Management Training	 Tom Associates
2018-08-01 - 2018-08-03	Banking Services and Marketing Strategies Workshop	 Tom Associates
2018-08-24 - 2018-08-25	Sustainable Banking - Managing Direct and Indirect Environmental and Social Risks Course	 International Network for Corporate Social Responsibility (INCSR)

*To view more courses in this category, [click here](#)*






### Leadership and Self Development

2018-07-19 - 2018-07-20	Creative Problem Solving and Decision Making Course	 Impact Training and Management Consulting Limited
2018-07-19 - 2018-07-20	Effective Delegation and Motivation Course	 Impact Training and Management Consulting Limited
2018-07-23 - 2018-07-27	The Oxford Leadership Seminar (NASBA® Approved)	 GLOMACS Training and Consultancy

2018-07-25 - 2018-07-27	Leading with Emotional Intelligence Course	 Tom Associates
2018-07-25 - 2018-07-27	Delivering Results through Teams Training	 Tom Associates






*To view more courses in this category, [click here](#)*

### Marketing and Sales Management

2018-07-25 - 2018-07-27	Prosperous Retail Business Course: The Essential Salesmanship and Customer Service	 Tom Associates
2018-07-25 - 2018-07-27	Financial Aspects of the Sales and Marketing Process Training: Finance for Sales and Marketing Professionals	 Tom Associates
2018-08-01 - 2018-08-03	Banking Services and Marketing Strategies Workshop	 Tom Associates
2018-08-01 - 2018-08-03	The Techniques of Consultative Selling Training	 Tom Associates
2018-08-07 - 2018-08-10	Making Your Business Blossom in a Suppressive Market: Groundbreaking Action Plans Course for Cutting-Edge Companies	 Tom Associates


*To view more courses in this category, [click here](#)*

### Human Resource Management

2018-07-18 - 2018-07-18	Human Resources Performance Metrics Course	 Impact Training and Management Consulting Limited
2018-08-01 - 2018-08-01	Managing the Millennials and the Generation Divide Evolving in the Workplace Course	 Tom Associates
2018-08-01 - 2018-08-01	Effective Performance Management /Appraisals for HR professionals and Administrator Course	 SDIL
2018-08-07 - 2018-08-10	Personal Skills for Professional Excellence Course	 Alpha Partners
2018-08-07 - 2018-08-10	Managing your Boss in the Workplace Course	 Alpha Partners

*To view more courses in this category, [click here](#)*

### Health, Safety and Environment (HSE)

2018-07-23 - 2018-07-27	ISO 45001:2018 Occupational Health and Safety Management System Lead Auditor Course	 Tenol Alpha
2018-08-02 - 2018-08-03	Job Hazard Analysis Training: Health and Safety Hazards at SME's Worksites	 Tom Associates

2018-08-14 - 2018-08-17

Accidents and Crash Investigation for Corporate Transport Managers Workshop



*To view more courses in this category, [click here](#)*

### Public Administration

2018-08-06 - 2018-08-10

Public Sector Service Transformation Course



Tom Associates

2018-08-13 - 2018-08-17

Excellent English Course for Public Service Officers



Tom Associates

2018-08-13 - 2018-08-17

Excellent English for Public Service Officers Course



Tom Associates

2018-08-18 - 2018-08-24

Accelerated Certification Training in Public Relations



Ogudoro Leadership Trainers and Management Consultants

2018-09-24 - 2018-09-28

The Public Sector Leaders of the Future



Tom Associates

*To view more courses in this category, [click here](#)*

### Report and Speech Writing

2018-08-09 - 2018-08-10

Incident Investigation and Reporting Course



Tom Associates

*To view more courses in this category, [click here](#)*

### Operations Management

2018-08-06 - 2018-08-10

ISO 9001:2015 Quality Management System Lead Auditor Course (PECB Certified)



Tenol Alpha

2018-08-14 - 2018-08-17

Excellent Operations Management Course: Value Improvement in Manufacturing and Service Operations



Tom Associates

*To view more courses in this category, [click here](#)*

### Customer Service and Support

2018-07-29 - 2018-08-02

Achieving Excellence in Customer Service - Providing a Quality Service Training



GLOMACS Training and Consultancy

2018-08-15 - 2018-08-17

Front Desk and Customer Relations Skills Course



Tom Associates

*To view more courses in this category, [click here](#)*

### Project Management

2018-08-11 - 2018-08-25

Project Management Professional Training



JK Michaels Consulting

2018-08-26 - 2018-08-30	Project Risk Management and Compliance Seminar (PMI® Approved)	 GLOMACS Training and Consultancy
2018-09-02 - 2018-09-06	Adaptive (Agile) Project Management Training: Distinguishing between Predictive and Adaptive Lifecycle Approaches	 GLOMACS Training and Consultancy
2018-09-10 - 2018-09-14	Monitoring and Evaluation (M and E) of Government Projects Course	 Tom Associates
2018-09-30 - 2018-10-04	Contract Risk Management and Compliance Seminar (PMI® Approved)	 GLOMACS Training and Consultancy

*To view more courses in this category, [click here](#)*

### Energy and Power

2018-08-13 - 2018-08-17	Oil and Gas Accounting and Performance Measurement Seminar (NASBA® Approved)	 GLOMACS Training and Consultancy
2018-09-03 - 2018-09-07	Mini MBA: Oil and Gas and Energy Management	 PetroKnowledge Training

*To view more courses in this category, [click here](#)*


### Oil and Gas

2018-07-29 - 2018-08-02	Advanced Drilling Best Practices Course	 GLOMACS Training and Consultancy
2018-08-13 - 2018-08-17	Oil and Gas Accounting and Performance Measurement Seminar (NASBA® Approved)	 GLOMACS Training and Consultancy
2018-09-03 - 2018-09-07	Mini MBA: Oil and Gas and Energy Management	 PetroKnowledge Training
2018-09-23 - 2018-09-27	Advanced and Emerging Technologies of Enhanced Oil Recovery (EOR) Processes Training	 GLOMACS Training and Consultancy

*To view more courses in this category, [click here](#)*

### Engineering and Technical Skills

2018-07-29 - 2018-08-02	Advanced Drilling Best Practices Course	 GLOMACS Training and Consultancy
2018-08-01 - 2018-08-03	AC Frequency Drives Course - Danfoss and Siemens: Operation and Troubleshooting	 Angelus Consulting and Research Limited
2018-08-07 - 2018-08-10	Air Conditioning, Installation, Commission and Maintenance	 Alpha Partners
2018-08-07 - 2018-08-10	Generator Testing, Inspection and Maintenance	 Alpha Partners

2018-09-03 - 2018-09-07	PLC - Siemens S7 Training: Programming, Troubleshooting and Maintenance	 Angelus Consulting and Research Limited
-------------------------	---	--

*To view more courses in this category, [click here](#)*

### Executive Education

2018-09-09 - 2018-09-13	Achieving CMMS Data Integrity Course	 GLOMACS Training and Consultancy
2018-09-23 - 2018-09-27	Professional Recruitment Analyst Seminar (ILM Endorsed)	 GLOMACS Training and Consultancy
2018-09-30 - 2018-10-04	Women in Leadership Course: Unleashing the Power, Potential and Positivity of Women in the Workplace	 LEADWomen Executive Education UK

*To view more courses in this category, [click here](#)*

### Risk Management

2018-08-26 - 2018-08-30	Project Risk Management and Compliance Seminar (PMI® Approved)	 GLOMACS Training and Consultancy
2018-09-03 - 2018-09-07	Treasury and Risk Management Training Seminar (NASBA® Approved)	 GLOMACS Training and Consultancy
2018-09-30 - 2018-10-04	Contract Risk Management and Compliance Seminar (PMI® Approved)	 GLOMACS Training and Consultancy


*To view more courses in this category, [click here](#)*

### Legal and Legislative

2018-07-23 - 2018-07-27	Writing Effective Policies and Procedures Training	 Fontini Consulting Ltd
2018-08-07 - 2018-08-10	Employee Relations and the Law Course	 Alpha Partners


*To view more courses in this category, [click here](#)*

### Event Planning and Management

2018-08-27 - 2018-08-31	Protocol, Public Relations and Event Management Course	 Tom Associates
-------------------------	--	--


*To view more courses in this category, [click here](#)*

### Protocol and Travel Management

2018-08-27 - 2018-08-31	Protocol, Public Relations and Event Management Course	 Tom Associates
-------------------------	--	--

*To view more courses in this category, [click here](#)*

### Corporate Governance



2018-09-24 - 2018-09-28	The Public Sector Leaders of the Future	 Tom Associates
-------------------------	---	--

*To view more courses in this category, [click here](#)*





## Real Estate Management

2018-07-18 - 2018-07-20	Facility Management Course	 Impact Training and Management Consulting Limited
2018-09-24 - 2018-10-05	Conveyancing and Property Valuation Course	 HRODC Postgraduate Training Institute, A Postgraduate-Only Institution


*To view more courses in this category, [click here](#)*

## Conferences AGM Seminars

2018-08-14 - 2018-08-17	5th Annual Labour /Trade Union Conference	 Centre for Public Service Productivity and Development
2018-08-30 - 2018-08-31	School Leaders Conference	 Ogudoro Leadership Trainers and Management Consultants
2018-09-10 - 2018-09-13	6th Annual E-Library Management Conference	 Centre for Public Service Productivity and Development



*To view more courses in this category, [click here](#)*

## Education

2018-08-30 - 2018-08-31	School Leaders Conference	 Ogudoro Leadership Trainers and Management Consultants
-------------------------	---------------------------	---

*To view more courses in this category, [click here](#)*

## Women and Gender Issues

2018-09-02 - 2018-09-06	Breaking through the Glass Ceiling: Impasses on the Way up the Career Ladder Course	 LEADWomen Executive Education UK
2018-09-30 - 2018-10-04	Women in Leadership Course: Unleashing the Power, Potential and Positivity of Women in the Workplace	 LEADWomen Executive Education UK

*To view more courses in this category, [click here](#)*

## Corporate Social Responsibility (CSR)

2018-08-21 - 2018-08-25	ISO 26000 - Social Responsibility Lead Implementer Course	 International Network for Corporate Social Responsibility (INCSR)
2018-08-24 - 2018-08-25	Sustainable Banking - Managing Direct and Indirect Environmental and Social Risks Course	 International Network for Corporate Social Responsibility (INCSR)

*To view more courses in this category, [click here](#)*

**To view more courses, [click here](#)**