

## First Quarter 2023 Conferences, Seminars and Training Guide

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Date	Course Title	Training Provider		
	Administrative and Secretarial			
2023-03-27 - 2023-04-07	Effective Secretarial, Administrative and Office Management Training	Capacity for Africa		
2023-03-28 - 2023-03-31	Certificate in Professionals Skills Development for Senior Secretaries/Personal Assistants	Francis Consulting		
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	General Management			
2023-03-27 - 2023-03-31	Business Process Management (BPM) Course	Capacity for Africa		
2023-03-27 - 2023-03-31	Competitive Intelligence Master Class	McTimothy Associates Consulting LLC		
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	Management Consulting			
2023-03-27 - 2023-03-31	Business Process Management (BPM) Course	Capacity for Africa		
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	Operations Management			
2023-03-27 - 2023-03-31	Business Process Management (BPM) Course	Capacity for Africa		
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Accounting				
2023-03-27 - 2023-03-31	Treasury and Working Capital Management Training	Capacity for Africa		
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Banking and Finance				
2023-03-27 - 2023-03-31	Treasury and Working Capital Management Training	Capacity for Africa		
2023-03-27 - 2023-03-31	Internal Control and Fraud Prevention Course	Capacity for Africa		

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Capacity for Africa

Corporate Social Responsibility (CSR)			
2023-03-27 - 2023-03-31	Workshop on Community Relations, Crisis Management and Negotiation	Human Capital Associates Global Consult Ltd	
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	International Training		
2023-03-27 - 2023-03-31	Workshop on Community Relations, Crisis Management and Negotiation	Human Capital Associates Global Consult Ltd	
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	Project Management		
2023-03-27 - 2023-03-31	Training on Gender Mainstreaming in Project Management	Devimpact Institute	
2023-03-28 - 2023-03-30	Project Management using PRINCE2 Approach	McTimothy Associates Consulting LLC	
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	Actuary and Insurance		
2023-03-27 - 2023-03-29	Life and Non Life Insurance Marketing and Sales Course	TRAINERS Core Trainers	
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	Marketing and Sales Management		
2023-03-27 - 2023-03-29	Life and Non Life Insurance Marketing and Sales Course	CORE TRAINERS Core Trainers	
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	Strategic Management		
2023-03-27 - 2023-03-31	Competitive Intelligence Master Class	McTimothy Associates Consulting LLC	
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	E-Learning		
2023-03-27 - 2023-04-07	Effective Secretarial, Administrative and Office Management Training	Capacity for Africa	
2023-03-27 - 2023-03-31	Internal Control and Fraud Prevention Course	Capacity for Africa	
2023-03-27 - 2023-03-31	HR Metrics and Analytics Training	Capacity for Africa	
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Internal Audit and Fraud			
2023-03-27 - 2023-03-31	Internal Control and Fraud Prevention Course	Capacity for Africa	
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Risk Management			
2023-03-27 - 2023-03-31	Internal Control and Fraud Prevention Course	Capacity for Africa	
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	Human Resource Management		
2023-03-27 - 2023-03-31	HR Metrics and Analytics Training	Capacity for Africa	
		To view more courses in this category, click here	
	<b>Media and Communication</b>		
2023-03-27 - 2023-04-07	Advanced Business Writing Skills for Senior Executives	Learnway Africa	
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	Report and Speech Writing		
2023-03-27 - 2023-04-07	Advanced Business Writing Skills for Senior Executives	Learnway Africa	
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Women and Gender Issues			
2023-03-27 - 2023-03-31	Training on Gender Mainstreaming in Project Management	Devimpad	
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