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**N95, 000**

**ONLY**

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**A dynamic Training and Consulting Outfit in Nigeria**

**OPERATIONS MANAGEMENT FOR EFFICIENT BUSINESS PERFORMANCE COURSE,**

**LAGOS.**

**INFORMATION PACK**

**SEPTEMBER 2021**

**DATE: September 27, 28, 29 & 30 2021**

**VENUE: 30A OPEBI ROAD, OPEBI, LAGOS.**

**www.atcpm.com**

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# **INTRODUCTION**

Astute Trainers and Consultants® (ATC) is a Training and Management Consulting firm based in Lagos Nigeria. Professionalism, Quality Delivery, Integrity and Innovation are at the centre of who we are. The need to meet varying training needs in Nigeria and Africa is the driving force of the firm. Most renowned organizations in the world have invested in employee capacity building and today they are seeing the benefits. Many organizations and individuals are really coming to terms with training and development and its constituent elements as they significantly improve business processes. We offer services that help organizations and individuals key into these benefits of employee development.

## Objectives of our Training programs

Our Project Management training methodology has two basic objectives:

1. To help Individuals and corporate organizations build capacity and gain industry relevant exposures which contribute significantly to their level of productivity.
2. To help individuals understand and pass certification exams relevant to their career.
3. To help professionals gain necessarily skills in the use of Management tools that contribute to business/organizational success.

## Mission

To help professionals and organizations achieve their goals and aspirations through the provision of world class capacity building programs.

#

# **OPERATIONS MANAGEMENT TRAINING OVERVIEW**

**COURSE DESCRIPTION**

Operations Management is an extremely essential aspect of every organization. One of the key challenges in business (manufacturing and/or service) is how to manage operations effectively and efficiently. Thus, this training examines principles, concepts and strategies used in Operations Management. It is designed to familiarize participants with the strategic importance of various operations decisions and the impact they have on business objectives. Emphasis is on managerial processes for effective operations in both goods-producing and service-providing organizations. Topics include operations strategy, process design, capacity planning, facilities location and design, forecasting, production scheduling, inventory control, quality assurance, and project management. The topics are integrated and they are designed to suit any business model adopted by the organization.

Enroll now and learn how to manage the operations of the organization and ensure business success.

**COURSE OBJECTIVES**

This course is designed to develop participants understanding and application of operations management skills, tools and techniques to business processes.
On successful completion of this course, participants will be able to:

* Describe the fundamentals of operations management.
* Apply analytical techniques to improve understanding of operations.
* Identify and employ appropriate operations and project management tools.
* Understand and develop performance metrics for improvement of operations.
* Be able to effectively communicate the results of analysis of operations to support management or business decisions.

**COURSE OUTLINE**

**MODULE 1**

* Introduction to Operations Management
* Goods, Services, & Operations Management
* Value Chains in Operations Management
* Forecasting and Demand Planning
* Measuring Performance in operations
* Operations Strategy
* Aligning Techniques in Operations Management to Organization’s peculiarity

**MODULE 2**

* Technology and Operations Management
* Goods and Service Design
* Process Selection, Design, and Analysis
* Facility and Work Design for the organization
* Capacity Management
* Operations Management and Customer Satisfaction

**MODULE 3**

* Supply Chain Design
* Managing Inventories
* Quality Management
* Quality Control and Supply Chain

**MODULE 4**

* Resource Management
* Lean Operating methods
* Operations Scheduling and Sequencing
* Project Management

**FOR WHOM**

HODs, Business Managers, Operations Managers, Production Managers, Inventory/Warehouse Managers, Sales Team, Project Managers.

## Training Pack

* Training materials (Manuals, slides)
* Certificate of Completion
* Tea break/Lunch
* Post training support
* Profile Review (Resume and LinkedIN)

# **COURSE INFORMATION**

|  |  |
| --- | --- |
| INFORMATION | WEEKDAY |
| Duration: | 4 days |
| Dates: | September 27, 28, 29 & 30  |
| Time | 10am – 4pm (Monday – Thursday) |
|  Fee | **N95, 000.00** |
| Deadline: | **September 17th 2021** |

VENUE*:***2ND FLOOR, LARUSH BUILDING, 30A OPEBI ROAD, BESIDE CHRISLAND SCHOOL, LAGOS. (Sigma Pensions is on the Ground Floor)**

**(Fee is Inclusive of training materials & Certificate)**

**PAYMENT MODE**

**Pay to:**

**Account Details:**

**Bank – Guaranty Trust Bank**

**Account Number – 0107872158**

**Account Name – Astute Trainers and Consultants**

**Call 07038618751 or 07016727467 for registration details and further information**

# **HOW TO REGISTER**

1. Make payment before deadline date(s) as applicable

2. Email your name, phone n0, amount paid and location of payment to **contact@atcpm.com** or**astutepm@gmail.com**

3. Once payment has been confirmed, you will receive an e-receipt in your email address or SMS confirming same.

4. Commence your training at ATC® designated venue on **your preferred start date** by 10am prompt.

**SCOPE OF TRAINING DELIVERY**

The scope of this training is fully exhaustive. The training is classroom based and it will include the use of real-life business scenarios and case studies that will help participants to fully understand and apply operations management techniques to relevant business scenarios. The training deliverables is highlighted in the table below:

|  |  |  |
| --- | --- | --- |
| S/N | Training Deliverables | Availability |
| 1. | Training on Operations Management | √ |
| 2. | Training on operations Management techniques | √ |
| 3. | Use of real-life scenarios/case studies | √ |
| 4. | Template work | √ |
| 5. | Field trips | conditional |

# **CONTACT US**

For further information and enquiries:

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**Follow us on** [**www.facebook.com/astutetrainersandconsultants**](http://www.facebook.com/astutetrainersandconsultants)

**Website:** [**www.atcpm.com**](http://www.atcpm.com)