

### **Driving to Safety Effective Vehicle Handling Course for Drivers**

January 13 – 14, 2024, Lagos & Abuja
February 17 – 18, 2024, Lagos & Port Harcourt
April 6 – 7, 2024, Lagos & Abuja
May 11 – 12, 2024, Lagos & Port Harcourt
June 15 – 16, 2024, Lagos & Abuja
July 20 – 21, 2024, Lagos & Port Harcourt
September 7 – 8, 2024, Lagos & Abuja
October 12 – 13, 2024, Lagos & Port Harcourt
November 16 – 17, 2024, Lagos & Abuja
Available for In-plant Training

### **Program overview:**

In today's competitive business environment having a unified workforce goes a long way in achieving organizational goals and objectives. Statistics have shown that although drivers are at the bottom cadre of organization's structure they constitute a vital human resource to organization survival and growth. Corporate image of organizations often receives devastating blows due to ineffective performance of the company drivers, leading to high accident rates, high maintenance cost and delays in getting managers/staff to meetings/appointments.

#### For whom:

All Company drivers, Dispatch riders and their supervisors **Learning objectives:** 

At the end of the program, participants will be able to:

- identify their (driver's) role in the organization;
  - upgrade and emphasize safety consciousness on the road;
- identify main parts of a vehicle and their functions to effect minor repairs; and
- develop maintenance culture as an important safety device.

# **Course outline:**

# Day 1: Drivers and the corporate image of the organization

- The psychology of a good driver/dispatch rider
- Defensive driving techniques
- Road safety and traffic regulations (The Revised Highway Code)

#### Day 2: Developing Basic Vehicle Maintenance / Check List

- Vehicle maintenance
  - Routine check
  - Removal, replacement & setting
  - Practical demonstration of vehicle maintenance
- Managing the boss
- Developing good human relations skills on the road

#### LOCATIONS

- 1 HCA Learning Centre. Acme House 2nd Floor, 23, Acme Road, Ogba, Industrial Scheme, Ikeja, Lagos, Nigeria
- 2 Green-Minds Hotel, Plot 764, Cadastral Zone B05, E. Ekukinam Street, Utako District, Abuja
- 3 Pakiri hotel Ltd., 4 Okwuruola Street, off Stadium Road, Rumuola, Port Harcourt, Rivers State.

Open Course Fee: N90, 000 In-plant Fee Negotiable

## WORKSHOP FEE:

## N90, 000 per participant, VAT -N6, 750

Note: this covers Workshop Fee, Tea/coffee break, Lunch, course materials and certificate of attendance.

Payment should be made into our Accounts:

Account Name: Human Capital Associates Global Consult Ltd.

Union Bank of Nig. PLC: Account No: 0097961537 First Bank of Nig. PLC: Account No: 2033683960

Keystone Bank Ltd.: Account No: 1007150325

For Booking / Enquiry, Call: 234-8051365946, 234-7087578814 24/7 Lines: 234-8068933608, 234-8029170491, 234-8145745664, & 234-9112830607

## Methodology

Lectures, discussions, exercises, case studies, audio-visual aids will be used to reinforce these teachings/learning methods.