sh

**N45, 000**

**PROMO!**

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**A dynamic Training and Consulting Outfit in Nigeria**

**COMPREHENSIVE PROJECT MANAGEMENT PROFESSIONAL (CAPM/PMP) + MS PROJECT/PRIMAVERA P6 TRAINING, LAGOS.**

**INFORMATION PACK**



**AUGUST 2016**



**VENUE: 7 IKORODU ROAD, BY MARYLAND BRT BUS STOP, BESIDE CLEANACE LAUNDRY, MARYLAND, LAGOS.**

**DATES:**

**August 13, 14, 20 & 21 2016 Weekend**

**August 8, 9, 10, 11 & 12 2016 Weekday**

**TIME: SAT: 9AM – 5PM, SUN: 12NOON - 6PM/ MON – THUR: 10AM – 4PM**

**www.atcpm.com**

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# **INTRODUCTION**

Astute Trainers and Consultants® (ATC) is a Project Management Consulting firm based in Lagos Nigeria. Professionalism, Quality Delivery, Integrity and Innovation are at the centre of who we are. The need to meet varying Project Management needs in Nigeria and Africa is the driving force of the firm. Most renowned organizations in the world have implemented project management and today they are seeing the benefits. Many organizations and individuals are really coming to terms with Project Management and its constituent techniques and tools as they significantly improve business processes. We offer services that help organizations and individuals key into these project management techniques.

## Objectives of our Training programs

Our Project Management training methodology has two basic objectives:

1. To help Individuals and corporate organizations build Project Management capacity and gain industry relevant exposures which contribute significantly to their level of productivity.
2. To help individuals understand and pass the Project Management Institute (PMI, Pennsylvania, USA) certification exams.
3. To help Project Practitioners gain necessarily skills in the use of Project Management Information System (PMIS) tools.

## Mission

To help professionals and organizations achieve their goals and aspirations through the provision of world class capacity building programs.

## Program Testimonial

‘’I participated in ATC Project Management Training in June/July 2011, Lagos. The Facilitators were astute and vast. The training was hands-on, straightforward and it increased my skills and expertise in handling projects in real life scenarios. The Project Management skills and exposure I acquired during the training has actually helped me increase my level of productivity and I was able to pass my international certification exam (PMP) at a sitting. Every working professional aspiring to increase his/her Project Management expertise should attend the training.

**Dayo Adeboye (PMP). OandO, Victoria Island, Lagos. 08036761493**

# 

# I was part of ATC Project Management training in Lagos 2014 and it was a real value for my money. The training was scenario based, hands-on and it increased my project management exposure. I passed the PMP exam at a sitting. I completely recommend the training for working professionals.

**Kayode Momoh (PMP), Project Manager, UAC, 08033932116**

# 

# **PROJECT MANAGEMENT TRAINING OVERVIEW**

## Course Description

This Project Management training is tailored towards imparting global Project Management best practices on participants. The training brings to the classroom real life project scenarios, Contemporary Project management templates, tools and techniques that help participants to easily apply such in any field of endeavor.

The course will guide participants through basic Project Management processes, best practices and principles. The course is a simple and straight forward Baedeker for Project team members and team leads that have the responsibility of completing tasks and producing deliverables as identified in the Project plan in order to achieve project optimization. The training uses **PMBOK Guide, 5th edition**; the most recent edition.

## Who Should Attend

This project management course suits:

1. New and experienced project staff
2. Project Managers or individuals considering a certification in Project Management
3. Individuals who intend on kicking off a career as Project Management practitioners
4. Individuals who want career diversification and thus need to learn how to manage project successfully

## Course Content

**Module 1.**

Project and Project Management

Project Management Framework

Creating the Project Charter

**Module 2.**

Developing the Project Scope statement and WBS

Creating the Project schedule

Developing the project budget

**Module 3.**

Project Quality Management

Measuring and controlling project Performance

Controlling work results

Planning Project Resources

Sharing Project Information and Communicating with Stakeholders

**Module 4**

Project Risk Planning

Conducting Project Procurement

Project Stakeholder Management

Applying Professional responsibilities

Profile development for Project Management Practitioners

Using Planning tools

* Microsoft Project 2010/**Primavera P6**

**Programme Benefits**

* Project Management skills Position you for promotion
* You can change jobs easily irrespective of your previous qualifications
* You can Increase your earning potential with Project Management credentials
* Opportunity to become seasoned professional in your field.
* Gain competitive advantage over your colleagues either as a fresh graduate or as an experienced professional
* Significantly improve your career profile and resume
* Project Management helps you to significantly increase your bottom-line productivity
* With Project Management credentials, you can apply for international positions
* You can command higher salaries with Project Management credentials

## Training Pack

* Customized training materials (Books, Slides and CBTs)
* Microsoft Project/Primavera P6 software and training
* **CAPM/PMP** exam prep materials
* Certificate of completion
* Profile/CV development
* PMP simulated exams
* PMBOK guide 5th Edt.
* **Lunch**

# **COURSE INFORMATION**

|  |  |  |
| --- | --- | --- |
| INFORMATION | TRAINING OPTION | PAYMENT DEADLINE |
| Duration | 4 Days |  |
| Weekend | Aug 13, 14, 20 & 21 (Sat & Sun) | Wed 10/8/2016 |
| Weekday | Aug 8, 9, 10, 11 & 12 (Mon - Fri) | Wed 3/8/2016 |
| Time | Sat: 9am – 5pm Sun:12 noon – 5pm  Mon – Fri : 10am – 4pm |  |
| Original Fee | **N65,000.00** |  |
| Promo Fee | **N45, 000.00** |  |

Venue*:* ***7 IKORODU ROAD, BY MARYLAND BRT BUS STOP, BESIDE CLEANACE LAUNDRY, MARYLAND, LAGOS.***

**(Fee is Inclusive of training materials & Certificate)**

**PAYMENT MODE**

**Pay to:**

**Account Details: Bank – Guaranty Trust Bank**

**Account Number – 0107872158**

**Account Name – Astute Trainers and Consultants**

**Call 07038618751 for registration details and further information**

# **HOW TO REGISTER**

1. Make payment before deadline date(s) as applicable

2. Email your name, email address(es), phone n0, amount paid and location of payment to contact@atcpm.com

3. Once payment has been confirmed, you will receive an e-receipt in your email address and SMS confirming same.

4. Commence your training at ATC® designated venue on **preferred start date**.

**SCOPE OF TRAINING DELIVERY**

The scope of this training is fully exhaustive. The training is classroom based and it will include the use of real life project scenarios and case studies that will help participants to fully understand and apply project management techniques to any project. The training deliverables is highlighted in the table below:

|  |  |  |
| --- | --- | --- |
| S/N | Training Deliverables | Availability |
| 1 | Training on Project Management Processes (Initiation to Closing) | √ |
| 2 | Training on the 10 Project Management knowledge areas | √ |
| 3 | Use of real life scenarios/case studies | √ |
| 4 | Use of Project Management tools (MS Project/Primavera P6) | √ |
| 5 | Template work | √ |
| 6 | Field trips | conditional |

# **CONTACT US**

For further information and enquiries:

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**7 Ikorodu Road, by Maryland BRT bus stop, beside CleanAce,**

**Maryland,**

**Lagos.**

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