



Workshop on Advanced Leadership Skills Development Program for Senior Executives

February 5 – 9, 2024, 1st Run: Lagos & Abuja

August 5 - 9, 2024, 2nd Run: Lagos & Port Harcourt

For Tutor -Led Class: 9am – 4:30pm

Workshop fee: N250, 000 per Participant

For online: Delivery via Zoom

Online course fee: N200, 000 per Participant

Available for In-plant Training

**500 U\$D for foreign
Participants**

Program Overview:

The Advanced Leadership Development Skills program is designed to enhance and leverage the skills of highly accomplished, experienced leaders who want to apply their talents to solve significant organizational problems in private and public sectors of the economy. The focus of this program is to see how participants can leverage on their skills to create exceptional performing workforce in their organizations.

For whom:

This program is designed for top, senior and upper - middle level executives with positions such as head of department, general manager, and assistant general manager responsible for leading and executing organizational strategies in both private and public organizations

Learning objectives:

At the end of the program, participants will be able to:

- effectively influence others to produce outstanding performance;
- improve on their existing leadership skills;
- develop a strong leadership presence and competencies to lead their departments and organizations;
- demonstrate flexibility in their leadership approach; and
- develop leadership potentials of their work teams to make ethical decisions.

Course outline:

Day 1: Modeling and Inspiring a Shared Vision

- Choosing your Vision
- Communicating Your Vision
- Identifying the Benefit for Others
- Being an Inspirational Role Model
- Influencing Others' Perspectives

Day 2: Leading into the future

- Leadership presence
- Building Advanced Leadership Skills
- Developing Yourself and Others
- Strengthening Your Partnerships
- Targeted Selection
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Day 3: Leadership & Management Skills

- Leadership & Management: The Complimentary factor
- Setting and achieving goals

- Communicate with more clarity and accuracy.
- Manage your time. Plan, prioritize and prepare your work
- Manage conflict; How to manage difficult conversations and personalities.
- Motivate and inspire yourself so that you feel strong and confident; even during the toughest times
- Learn to motivate and inspire other people to achieve their full potential.
- Making sense of turbulent times
- Developing influences skills
- The Leadership Value
- Leadership Tools
- Driving performance

Day 4: Building Advanced Leadership Skills

- Build an environment of trust with and among others.
- Develop and retain organizational talent.
- Adapt leadership approaches to meet a variety of personalities, environments, and situations.
- Use personal power (rather than position power) to gain acceptance to ideas and move people to action
- Motivate employees to achieve higher levels of performance.
- Build partnerships across the organization to achieve goals.
- Select talent to ensure long-term organizational success.

Day 5: Leading High Performance Team

- Team Building Techniques
- Team Building Stages
- Facilitation Skills
- Tips for Team Leader

Training Methodology

Lectures, discussions, exercises, and case studies will be used to reinforce these teachings/learning methods.

LOCATIONS

1 - HCA Learning Centre. Acme House 2nd Floor, 23, Acme Road, Ogba, Industrial Scheme, Ikeja, Lagos, Nigeria

2 - Green-Minds Hotel, Plot 764, Cadastral Zone B05, E. Ekukinam Street, Utako District, Abuja

3 – Pakiri hotel Ltd., 4 Okwuruola Street, off Stadium Road, Rumuola, Port Harcourt, Rivers State.

Open Course Fee: N250, 000
In-plant Fee Negotiable

WORKSHOP FEE:

N250, 000 per participant, VAT –N18, 750

Note: this covers Workshop Fee, Tea/coffee break, Lunch, course materials and certificate of attendance.

Payment should be made into our Accounts:

Account Name: Human Capital Associates Global Consult Ltd.

Union Bank of Nig. PLC: Account No: 0097961537

First Bank of Nig. PLC: Account No: 2033683960

Keystone Bank Ltd.: Account No: 1007150325

**For Booking / Enquiry, Call: 234-8051365946, 234-7087578814
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& 234-9112830607**