



### **Workshop on Essentials of Company law**

May 5 – 9, 2025, 1<sup>st</sup> Run: Lagos & Port Harcourt

October 27 – 31, 2025, 2<sup>nd</sup> Run: Lagos & Abuja

**For Tutor -Led Class:** 9am – 4:30pm

**Workshop fee:** N300, 000 per Participant

**For online:** Delivery via Zoom

**Online course fee:** N250, 000 per Participant

**Available for In-plant Training**

**700 U\$D for foreign  
Participants**

### **Program overview:**

Corporate law or company law often describes the law relating to matters which derive directly from the life-cycle of a corporation. It thus encompasses the formation, funding, governance, and death of a corporation. Corporate law regulates how organizations, investors, shareholders, directors, employees, creditors, and other stakeholders such as consumers, the community and the environment interact with one another.

This workshop course is design to help participants to understand essential elements of company law and give them a practical appreciation of how companies should be run and managed.

### **For whom:**

This program is designed for Legal Officers, Heads of Legal Teams and Lawyers in organizations, Lawyers in Banks, Insurance Companies, Mortgage Institutions, Regulatory Agencies, Company Secretaries, Legal Advisers, Administrative Officers in Government Ministries and Parastatals, Law Enforcement Officials, Administrative Officers in private organizations and companies, as well as other interested participants.

### **Learning objectives:**

At the end of the program, participants will be able to:

- learn the basics of what companies are and how they are formed and run;
- discuss the foundations of company law (Companies and Allied Matters Act 1990);
- explain the ‘life cycle’ of a company and its legal obligations;
- know and explain the Company boards – their role, duties, powers and decision-making process;
- manage stakeholders and their share capital;
- develop tools to explore the links between legal theory and business reality; and
- have a sound foundation level understanding in the key principles of corporate law.

Human Capital Associates Global Consult Ltd is Accredited by Nigeria Council for Management Development (NCMD)

Lagos: Human Capital Associates Global Consult Ltd: Acme House 2nd Floor, Ogba Industrial Scheme, Ogba, Ikeja – Lagos

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24/7 Lines: +234-8068933608 (WhatsApp), +234-8029170491 & +234-8145745664(WhatsApp) & +234-9112830607

## Course outline:

### Day 1: The Nature of a Company and Formation of a Company

- Types of company
- The interrelationship between the:
  - Companies Act,
  - case law and a company's constitution
- The company secretary
- Setting up a company

### Day 2: Corporate Finance and Management

- An Overview of Corporate Finance
- Share classes and share capital
- Company accounts and reporting
  - Taxation
  - The annual return
  - Debentures,
- Other Funding considerations

### Day 3: The management of a company

- The Board of Directors
- Types of directors
- The company secretary
- The auditor;
- Company registrars
- How decisions are made in companies
- Appointment and removal of directors
- Board meetings and board minutes

### Day 4: Directors' Roles and Responsibilities

- Director's statutory and non-statutory duties
- Dealing with directors' conflicts of interest
- Company filing and record-keeping

### Day 5: Directors' potential liabilities on insolvency

- Other potential director liabilities
  - E.g., Bribery, Fraud, and Health
- Safety and Corporate Manslaughter
- Winding up of companies

#### LOCATIONS

1 - HCA Learning Centre. Acme House 2nd Floor, 23, Acme Road, Ogba, Industrial Scheme, Ikeja, Lagos, Nigeria

2 - Pearls Learning Hub, Plot 756, Opposite Divine Hand of God Ministry, Area 1, Garki, Abuja.

3 – Pakiri hotel Ltd., 4 Okwuruola Street, off Stadium Road, Rumuola, Port Harcourt, Rivers State.

**Open Course Fee: N300, 000**  
In-plant Fee Negotiable

#### WORKSHOP FEE:

**N300, 000 per participant, VAT –N22, 500**

Note: this covers Workshop Fee, Tea/coffee break, Lunch, course materials and certificate of attendance.

Payment should be made into our Accounts:

Account Name: Human Capital Associates Global Consult Ltd.

Union Bank of Nig. PLC: Account No: 0097961537

First Bank of Nig. PLC: Account No: 2033683960

Keystone Bank Ltd.: Account No: 1007150325

**For Booking / Enquiry, Call: 234-8051365946, 234-7087578814**  
**24/7 Lines: 234-8068933608, 234-8029170491, 234-8145745664,**  
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## Training Methodology

Lectures, discussions, exercises, and case studies will be used to reinforce these teaching/learning methods.

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